

# PROFESSIONAL DEVELOPMENT



# **Communication and Conflict Learning Pathway FY24**

The expression, "it takes two to tango" can be updated to say, "it takes two to have conflict." Given that interpersonal conflict involves you and at least someone else, the learning pathway\* classes explore both dimensions: you and the other person(s). The classes also provide opportunities to help you move from awareness to action.

This pathway model is a matrix of classes that together focus on each of four combinations of awareness of self and others and skills in problem-solving and skillful conversations in conflict situations.

## Learning Pathway classes: Complete any 10 classes to earn a certificate.

### Relationships

- Becoming Conflict Competent
- Developing Positive Relationships at Work<sup>1</sup>
- Growing Feedback to Feedforward <sup>2</sup>

## **Self-Awareness**

- Intercultural Conflict Survey<sup>6</sup>
- What's Your Conflict Style?
- Breathing through Conflict

### **Problem-Solving Skills**

- Working with Difficult People<sup>4</sup>
- MC Services to Help You Handle Conflict
- Problem-solving Styles (KAI)
- Overcome Frustration to Build a Productive Workplace

## **Conversation Skills**

- Pivoting for Active Listening<sup>3</sup>
- Crucial Conversations for Mastering Dialogue 2, 6
- Open Door: Crucial Conversations Reflections<sup>6</sup>
- Reflective Listening: How to Hear and Be Heard for Successful Conversations

The pathway classes are available to all employees through MC Learns as individual classes as well. If you are interested in achieving the certificate, the table below will help you plan your schedule. Not all classes are offered yearly; it is at least a two-year plan.

### **Classes Scheduled for FY24:**

Class name	Class Length and Format	Class Date(s)
Overcome Frustration to Build a Productive	One 3-hour class, online	September 20: 1:30-4:45 p.m.
Workplace		
Open Door: Crucial Conversations	One 2-hour class, online	1. October 9: 3-5 p.m.
Reflections		2. November 13: 9-11 a.m.
Pivoting for Active Listening	One 3-hour class, online	October 10: 1:30-4:45 p.m.
Crucial Conversations for Mastering	Five 3-hour classes	1. Fall: October 31, November 1, 7, 8, 14:
Dialogue	Online: Fall and Spring	8:45 a.mnoon
	In-person: Winter	2. Winter: January 10-11: 8:45 a.m4:30 p.m.
		3. Spring: February 19-23: 1:30-4:45 p.m.
Growing Feedback to Feedforward	One 3-hour class, online	December 6: 8:45 a.mnoon
Becoming Conflict Competent	One 3-hour class, online	February 12: 1-4:30 p.m.
Breathing through Conflict	One 3-hour class, online	March 25: 1:30-4:45 p.m.
What's Your Conflict Style?	One 3-hour class, online	April 17: 1:30-4:45 p.m.
Developing Positive Relationships at Work	e-course	On-demand On-demand
The classes highlighted in purple are new! Classes not listed in this table will be offered in FY25		

<sup>\*</sup>A learning pathway is a series of identified classes that provides you with an in-depth exploration of a skill area. When completed, a certificate of learning is awarded to acknowledge your commitment to pursue the study and practice of a specialized area of professional development. Participation is paced to provide time to reflect upon your learning and integrate concepts and skills into your life and work.

<sup>&</sup>lt;sup>1</sup>Also in Valuable Employee LP <sup>2</sup> Also in Management LP <sup>3</sup> Also in Communicating Professionally in the Workplace <sup>4</sup>Also in Customer Service LP

<sup>&</sup>lt;sup>6</sup> Also in Change Management LP

**Communication and Conflict Learning Pathway Class Overview:** 

Conflict and Communication Classes	Brief Class Description*	
Pivoting for Active Listening Facilitator: Heather Fogg	Loosen the grip on stories you hold by pivoting toward self-awareness and a focus on the future. Pivoting provides the pathway to open your curiosity and increase understanding in conflict communication.	
Becoming Conflict Competent Facilitator: Nathalie Thompson	Learn about sources of conflict and conflict resolution strategies. Using the Conflict Dynamics profile explore your current and desired ability to respond to conflict and engage in activities to develop your conflict-responding skills and abilities.	
Breathing through Conflict	Your breathing is impacted when you experience conflict. Learn how you	
Facilitator: Heather Fogg	can intentionally use your breath to support you through conflict.	
Crucial Conversations for Mastering Dialogue Facilitators: Richard Forrest, Cynthia Mauris, Paul Miller	Develop skills in how to plan and have an effective and successful crucial conversation where the stakes are high, emotions are strong, and opinions are opposing.	
Developing Positive Relationships at Work  Online—MC Learns e-courses	Base work relationships on a common purpose and demonstrate actions that build trust and not erode it. Implement strategies to improve or survive relationships by setting boundaries and standing your ground.	
Growing Feedback to Feedforward Facilitator: Heather Fogg	Although most people may personally value the perspective and information that performance feedback provides, fear and defensiveness can be tricky hurdles to overcome in the process for both givers and receivers of feedback. Everyone benefits when we adjust our feedback to become more feedforward.	
Intercultural Conflict Survey Facilitator: Herb Stevenson	Complete an inventory to identify core approaches for resolving conflict across cultural differences, and practice effective methods to work with diverse groups.	
MC Services to Help You Handle Conflict	Navigate the various services and options MC has for you to manage those	
Facilitator: MC Ombuds	times when you have conflict in the workplace.	
Open Door: Experiential Crucial Conversation Facilitator: Richard Forrest	Refresh your knowledge and challenge yourself to apply what has been learned in previous Crucial Conversations training. In these sessions, share your experiences and continue to develop abilities to manage difficult conversations with greater confidence and desired impact.	
Overcome Frustration to Build a Productive	There are some individuals with whom you don't want to work because	
Workplace	they make you crazy. Learn how to unhook your emotions from this	
Facilitator: Cynthia Mauris	person and set boundaries. Take control of your own response.	
KAI – Managing Problem-Solving Style Differences	Learn and apply the Kirton Adaptation and Innovation theory to recognize	
Facilitator: Richard Forrest	dominant styles, manage differences and add creativity to problem-solving in diverse teams. Reconcile dilemmas to realize desired change.	
Reflective Listening: How to Hear and Be Heard for	Learn the proven formula for successful listening to hear and be heard,	
Successful Conversations	explore the use of open-ended questions, and understand how to get a	
Facilitator: James Boyle	"that's right!" from the other person.	
What's Your Conflict Style?	Explore five ways you can approach conflict and discover your preferred	
Facilitator: Christine Crefton	way's advantages and disadvantages.	
Working with Difficult People	Examine types of difficult situations and explore strategies for dealing with	
Facilitator: James Boyle	people to attain a successful outcome.	

 $<sup>\</sup>ensuremath{^{*}}$  Complete class descriptions and outcomes are in MC Learns.



When you complete a learning pathway, register in Workday for the Learning Pathway Certificate of Learning to obtain a form that you submit. When approved, you will receive your Certificate of Learning. Make a commitment to your professional development.

