

**ACADEMIC PROGRAM ARTICULATION AGREEMENT BETWEEN
MONTGOMERY COLLEGE
AND
UNIVERSITY OF MARYLAND EASTERN SHORE
REGARDING TRANSFER FROM
ASSOCIATE OF APPLIED SCIENCE IN HOSPITALITY MANAGEMENT
TO
BACHELOR OF SCIENCE IN HOSPITALITY AND TOURISM MANAGEMENT**

This Academic Program Articulation Agreement (“Agreement”) is entered into by and between Montgomery (the “Sending Institution”) and the University of Maryland Eastern Shore (the “Receiving Institution”) (collectively, the “Institutions”) to facilitate the transfer of academic credits from Hospitality Management, Associate degree, for the completion of Hospitality and Tourism Management, Bachelor’s degree (the “Program(s)”):

Institution	HEGIS Program Title	Award Type	Statewide CIP
Montgomery College	501001 - Hospitality Management	Associate Degree	5209041
University of Maryland Eastern Shore	050800 - Hospitality and Tourism Management	Bachelor’s Degree	5209041

A. Qualifying Students

This Agreement pertains to the transfer of “Qualifying Students”, *i.e.*, those students who:

1. Have successfully completed the program at Montgomery College;
2. Are enrolled in Montgomery College in good standing; and
3. Are accepted for admission to the University of Maryland Eastern Shore.

B. Responsibilities of the Institutions

The Institutions agree to implement the transfer of Qualifying Students in accordance with applicable law and the following requirements and protocols:

1. A Qualifying Student may transfer into from Montgomery College into the University of Maryland Eastern Shore for the completion of the Bachelor of Science in Hotel and Tourism Management.
2. Courses that the University of Maryland Eastern Shore will accept credits towards completion of the Bachelor of Science in Hospitality and Tourism Management include:

Montgomery College			University of Maryland Eastern Shore Comparable Course			
Course Number	Course Name	Credits	Course Number	Course Name	Credits	Applied to*
ENGL 101	Introduction to College Writing	3	ENGL 101	Basic Composition I	3	General Education
MATH 120 OR MATH 117	Survey of Math OR Elements of Statistics	3	MATH 102 OR MATH 210	Applications of College Math OR Elementary Statistics	3	General Education
BSAD 101	Introduction to Business	3	BUAD 132	Introduction to Business	3	Program / Major Req.
HMGT 100	Customer Service in the Hospitality Industry	1	HMGT 102 / GNST 100	First-Year Experience	1	General Education
HMGT 101	Introduction to Hospitality Industry	3	HMGT 101	Analysis of Hospitality Industry	3	Program / Major Req.
HMGT 105	Food Service Sanitation	1	FMGT 101	Applied Food Service Sanitation	1	Program / Major Req.
HLTH 125	Personalized Health Fitness	3	EXSC 111	Exercise Science	3	General Education
ENGL 102	Critical Reading, Writing and Research	3	ENGL 102	Basic Composition II	3	General Education
COMM 108 OR COMM 112	Foundations of Human Communication OR Business / Professional Speech Communication	3	ENGL 203	Interpersonal Communications	3	General Education
HMGT 143	Management of Front Office Operations	3	HMGT 301	Front Office Management	3	Program / Major Req.
HMGT 211	Supervision and Leadership in the Hospitality	3	HMGT Elective	HMGT Elective	3	Program / Major Req.
NUTR 101	Introduction to Food Science	3	NUDT 210	Elements of Nutrition	3	General Education
HMGT 201	Lodging and Food Service Law	3	HMGT 401	Law and the Hospitality Industry	3	Program / Major Req.
HMGT 220	Hotel Operations	3	HMGT Elective	HMGT Elective	3	Program / Major Req.
HMGT 240	Lodging and Food Service Sales / Advertising	3	HMGT 350	Marketing and Hospitality & Leisure Service	3	Program / Major Req.
ARTD / HUMD	Arts and Humanities	3	Course in Arts and Humanities		3	General Education
HMGT 212	Managing Hospitality Human Resources	3	HMGT 402	Human Resource Management	3	Program / Major Req.
BSSD	Behavioral and Social Science	3	Course in Social and Behavioral Science		3	General Education

NSLD	Natural Science w/ Lab	4	Course in Natural Science with Lab		4	General Education
HMG 290	Hospitality Practicum	3	HMG 397	Professional Development	3	Program / Major Req.
HMG 107	Food and Beverage Management	3	HMG 211	Food Production I	3	Program / Major Req.

*Receiving Institution must indicate if the course is applied to General Education, Program/Major requirements, or General Elective.

- The Receiving Institution shall designate, and shall provide to the Sending Institution, the contact information for a staff person at the Receiving Institution who is responsible for the oversight of the transfer of Qualifying Students. The Sending Institution shall designate, and shall provide to the Receiving Institution, the contact information for a staff person at the Sending Institution who is responsible for the oversight of the transfer of Qualifying Students.

	Montgomery College	University of Maryland Eastern Shore
Name of staff person responsible for oversight	Mr. Justin Edgar	Dr. Willie L. Brown, Jr.
Title of staff person	Articulation and Transfer Program Manager	Interim Vice Provost for Institutional Planning & Quality
Email address	justin.edgar@montgomerycollege.edu	wlbrown@umes.edu
Telephone Number	240-567-9047	410-651-6038

Should the staff person or position change, the institution will promptly provide new contact information to the partner institution and inform the Maryland Higher Education Commission of the change.

Additional contact information:

Direct Points of Contact for Articulation Agreement	Montgomery College	University of Maryland Eastern Shore
Name of person	Ms. Jana Anderson	Dr. Etahe Johnson
Title of person	Program Coordinator, Hospitality Management	Academic Support Associate
Email address	jana.anderson@montgomerycollege.edu	ejohnson2@umes.edu
Telephone Number	240-567-5159	(410) 651-6131

4. If the Qualifying Student is using federal Title 38 VA Education Benefits (GI Bill® Education Benefits), the Institutions shall adhere to all applicable U.S. Department of Veterans Affairs' regulations, including the regulations governing the awarding prior credit, as regulated under Title 38, Code of Federal Regulations, Sections 21.4253(d)(3) and 21.4254(c)(4).
5. Each Institution shall adhere to all applicable transfer requirements set forth in the Annotated Code of Maryland and the Code of Maryland Regulations.
6. Each Institution shall advise students regarding transfer opportunities under this Agreement and shall advise students of financial aid opportunities and implications associated with the transfer.
7. UMES is offering in-state tuition to MC students regardless of their state of residency.
8. Should either Institution make changes to program requirements, the institution will inform the partner institution immediately. The articulation agreement should be updated to reflect the changes and forwarded to the Maryland Higher Education Commission.
9. Changes (including non-substantial changes) to an academic program for which an institution has an articulation agreement may not be made without review of the articulation agreement to determine if revisions are needed based on the change.

C. Term and Termination

1. This agreement shall be effective on the date that it is signed by the appropriate and authorized representatives of each Institution.
2. Either Institution may, at its sole discretion, terminate this Agreement upon delivering 30 days written notice to the other Institution and the Maryland Higher Education Commission.
3. Both Institutions agree to meet once every five (5) years to review the terms of this agreement.

D. Amendment

1. This Agreement constitutes the entire understanding and agreement of the Institutions with respect to their rights and obligations in carrying out the terms of the Agreement, and supersedes any prior or contemporaneous agreements or understandings.
2. This Agreement may be modified only by written amendment executed by both Institutions.

E. Governing Law

This Agreement shall be governed by, and construed in accordance with, the laws of the State of Maryland.

F. Counterparts

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement.

G. Notice of Agreement

1. The Institutions agree to provide a copy of this Agreement, with any amendments, to the Maryland Higher Education Commission.
2. The Institutions agree to provide copies of this Agreement to all relevant individuals and departments of the Institutions, including but not limited to students, academic department chairs participating in the transfer, offices of the president, registrar's offices, and financial aid offices.

H. No Third-Party Beneficiaries

There are no third-party beneficiaries to this Agreement.

I. Representations and Warranties of the Parties

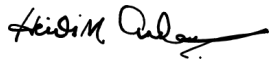
Both Institutions represent and warrant that the following shall be true and correct as of the Effective Date of this Agreement, and shall continue to be true and correct during the term of this Agreement:

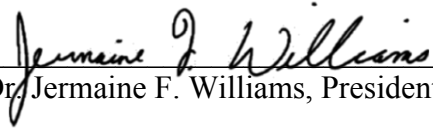
1. The Institutions are and shall remain in compliance with all applicable federal, state, and local statutes, laws, ordinances, and regulations relating to this Agreement, as amended from time to time.
2. Each Institution has taken all action necessary for the approval and execution of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives.

University of Maryland Eastern Shore

Montgomery College

By: 
Dr. Heidi M. Anderson, President

By: 
Dr. Jermaine F. Williams, President

05 / 09 / 2023
Date

04/28/2023
Date

Suggested Transfer Pathway
Montgomery College A.A.S. in Hospitality Management:
Management & Supervision Concentration to UMES B.S. in
Hospitality & Tourism Management 2022-2023

Catalog Year: 2022-2023, Total Credits: 61

1 to 30 Credits @ Montgomery College

	Cr
ENGL101 (if needed for ENGL102, or elective)	3
MATH117 <u>or</u> MATH120 <u>or</u> higher	3
BSAD101 Intro to Business	3
HMGT100 Customer Service in the Hosp. Industry	1
HMGT101 Intro to Hospitality Industry	3
HMGT105 Food Service Sanitation	1
HLTH125 Personalized Health Fitness (GEEL)%	3
Total Credits	17

(Courses may be taken in any order, pending prerequisites)

	Cr
ENGL102 Critical Reading, Writing and Research%	3
COMM108 <u>or</u> COMM112 (GEEL)	3
HMGT143 Management of Front Office	3
HMGT211 Supervision & Leadership in Hospitality	3
NUTR101 Introduction to Nutrition	3
Total Credits	15

30 to 60 Credits– Montgomery College

	Cr
HMGT201 Lodging & Food Service Law	3
HMGT220 Hotel Operations	3
HMGT240 Lodging & Foodservice Sales	3
Arts <u>or</u> Humanities Distribution	3
ECON201 Principles of Economics (BSSD)	3
Total Credits	15

	Cr
HMGT212 Managing Hospitality Human Resources	3
HMGT290 Hospitality Practicum	3
Natural Sciences Lab Distribution	4
HMGT107 Food and Beverage Management^	3
Total Credits	13

** An additional Arts or Humanities course from MC is required for the B.S. from UMES but not required for the A.A.S.

^ HMGT107 – Food and Beverage Management must be taken as HMGT Elective

% ENGL102 and HLTH125 are required for UMES program

Year Three – UMES

Fall Semester	Cr
Arts or Humanities Course	3
Social or Behavioral Science Course	3
FMGT310 Purchasing and Cost Control	3
HMGT340 Hospitality Industry Accounting	3
Hospitality Elective	3
Total Credits	15

Spring Semester	Cr
ENGL305 Technical Writing	3
HMGT220 Technology Management / Industry	3
Hospitality Track Course	3
Hospitality Elective	3
HMGT 404 Hospitality Facility Design Project	3
Total Credits	15

Year Four – UMES @ Shady Grove

Fall Semester	Cr
HMGT415 Guest Relationship Management	3
TMGT306 Ecological & Cultural	3
Hospitality Track Course	3
Hospitality Track Course	3
Hospitality Elective	3
Total Credits	15

Spring Semester	Cr
Hospitality Track Course	3
Hospitality Track Course	3
Hospitality Elective	3
Hospitality Elective	3
HMGT397 Professional Development	3
Total Credits	15

HMGT 110, 120, 130 Hospitality Experience Credit 0 – Student are required to obtain a total of 1000 hours of acceptable hospitality experience. It is recommended that the student works a minimum of nine weeks per summer. The 1000-hour hospitality experience requirement may be met prior to enrollment, during studies or after completion of course work, but must be completed before graduation.

www.shadygrove.umd.edu/academics/degree-programs/bs-hospitality-and-tourism-management

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AND
UNIVERSITY OF MARYLAND EASTERN SHORE
REGARDING TRANSFER FROM
ASSOCIATE OF APPLIED SCIENCE IN HOSPITALITY MANAGEMENT – FOOD
AND BEVERAGE MANAGEMENT
TO
BACHELOR OF SCIENCE IN HOSPITALITY AND TOURISM MANAGEMENT**

This Academic Program Articulation Agreement (“Agreement”) is entered into by and between Montgomery (the “Sending Institution”) and the University of Maryland Eastern Shore (the “Receiving Institution”) (collectively, the “Institutions”) to facilitate the transfer of academic credits from Hospitality Management – Food and Beverage Management, Associate degree, for the completion of Hospitality and Tourism Management, Bachelor degree (the “Program(s)”):

Institution	HEGIS Program Title	Award Type	Statewide CIP
Montgomery College	501001 – Hospitality Management - Food and Beverage Management	Associate’s Degree	5209042
University of Maryland Eastern Shore	050800 - Hospitality and Tourism Management	Bachelor’s Degree	5209041

A. Qualifying Students

This Agreement pertains to the transfer of “Qualifying Students”, *i.e.*, those students who:

1. Have successfully completed the program at Montgomery College;
2. Are enrolled in Montgomery College in good standing; and
3. Are accepted for admission to the University of Maryland Eastern Shore.

B. Responsibilities of the Institutions

The Institutions agree to implement the transfer of Qualifying Students in accordance with applicable law and the following requirements and protocols:

1. A Qualifying Student may transfer into from Montgomery College into the University of Maryland Eastern Shore for the completion of the Bachelor of Science in Hotel and Tourism Management.
2. Courses that the University of Maryland Eastern Shore will accept credits towards completion of the Bachelor of Science in Hospitality and Tourism Management include:

Food and Beverage

Montgomery College			University of Maryland Eastern Shore Comparable Course			
Course Number	Course Name	Credits	Course Number	Course Name	Credits	Applied to*
ENGL 101	Introduction to College Writing	3	ENGL 101	Basic Composition I	3	General Education
MATH 117 <i>OR</i> MATH 120	Elements of Statistics <i>OR</i> Survey of Math	3	MATH 210 <i>OR</i> MATH 102	Elements of Statistics <i>OR</i> Applications of College Math	3	General Education
ARTD / HUMD	Arts and Humanities	3	Course in Arts and Humanities		3	General Education
BSSD	Behavioral and Social Science	3	Course in Social and Behavioral Science		3	General Education
BSAD 101	Introduction to Business	3	BUAD 132	Introduction to Business	3	Program / Major Req.
NUTR 101	Introduction to Food Science	3	NUDT 210	Elements of Nutrition	3	General Education
HMG 100	Customer Service in the Hospitality Industry	1	HMG 102	Freshman Year Experience	1	General Education
HMG 101	Introduction to Hospitality Industry	3	HMG 101	Analysis of Hospitality Industry	3	Program / Major Req.
HMG 105	Food Service Sanitation	1	FMGT 101	Applied Food Service Sanitation	1	Program / Major Req.
HLTH 125	Personalized Health Fitness	3	EXSC 111	Exercise Science	3	General Education
NSLD	Natural Science w/ Lab	4	Course in Natural Science with Lab		4	General Education
ENGL 102 <i>OR</i> ENGL 103	Critical Reading, Writing and Research	3	ENGL 102	Basic Composition II	3	General Education
COMM 108 <i>OR</i> COMM 112	Foundations of Human Communication <i>OR</i> Business / Professional Speech Communication	3	ENGL 203	Interpersonal Communications	3	General Education
HMG 107	Food and Beverage Management	3	HMG Elective	HMG Elective	3	Program / Major Req.
HMG 208	Food and Beverage Cost Controls	3	FMGT 301	Food / Beverage Cost Accounting	3	Program Major / Req.
HMG 211	Supervision / Leadership in the Hospitality Industry	3	HMG 411	Supervision and Leadership	3	Program / Major Req.
HMG 143	Management of Front Office	3	HMG 301	Front Office Management	3	Program Major Req.
HMG 240	Lodging / Food Service Sales and Advertising	3	HMG 350	Marketing Hospitality & Leisure Service	3	Program / Major Elective

HMGT 204	Catering and Banquets	3	HMGT Elective	HMGT Elective	3	Program / Major Req.
HMGT 290	Hospitality Practicum	3	HMGT 398	Hospitality Internship	3	Program / Major Elective
FMGT 110 & FMGT 111	Principles of Food Production w/Lab	4	FMGT 211	Food Production I w/ 1 credit HTM Elective	4	Program / Major Elective

*Receiving Institution must indicate if the course is applied to General Education, Program/Major requirements, or General Elective.

- The Receiving Institution shall designate, and shall provide to the Sending Institution, the contact information for a staff person at the Receiving Institution who is responsible for the oversight of the transfer of Qualifying Students. The Sending Institution shall designate, and shall provide to the Receiving Institution, the contact information for a staff person at the Sending Institution who is responsible for the oversight of the transfer of Qualifying Students.

	Montgomery College	University of Maryland Eastern Shore
Name of staff person responsible for oversight	Mr. Justin Edgar	Dr. Willie L. Brown, Jr.
Title of staff person	Articulation and Transfer Program Manager	Interim Vice Provost for Institutional Planning & Quality
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Veterans Affairs' regulations, including the regulations governing the awarding prior credit, as regulated under Title 38, Code of Federal Regulations, Sections 21.4253(d)(3) and 21.4254(c)(4).

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I. Representations and Warranties of the Parties

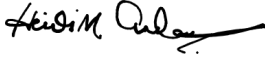
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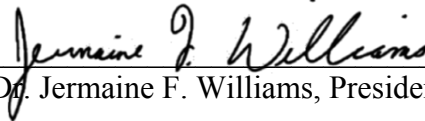
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University of Maryland Eastern Shore

Montgomery College

By: 
Dr. Heidi M. Anderson, President

By: 
Dr. Jermaine F. Williams, President

05 / 09 / 2023
Date

04/28/2023
Date

Suggested Transfer Pathway
Montgomery College A.A.S. in Hospitality Management:
Food & Beverage Concentration to UMES B.S. in
Hospitality & Tourism Management

Catalog Year: 2022-2023, Total Credits: 61

1 to 30 Credits @ Montgomery College

	Cr
ENGL101 (if needed for ENGL102, or elective)	3
MATH117 <u>or</u> MATH120 <u>or</u> higher	3
HMGT100 Customer Service in the Hosp. Industry	1
HMGT101 Intro to Hospitality Industry	3
HMGT105 Food Service Sanitation	1
BSAD101 Intro to Business	3
Total Credits	14

(Courses may be taken in any order, pending prerequisites)

	Cr
ENGL102 Critical Reading, Writing and Research%	3
COMM108 <u>or</u> COMM112 (GEEL)	3
HMGT107 Food & Beverage Management	3
HMGT110 Principles of Food Production	2
HMGT111 Principles of Food Production Lab	2
Arts <u>or</u> Humanities Distribution	3
Total Credits	16

30 to 61 Credits– Montgomery College

	Cr
HMGT208 Food & Beverage Costs Control	3
HMGT211 Supervision & Leadership in Hospitality	3
HMGT240 Lodging & Foodservice Sales	3
NUTR101 Introduction to Nutrition	3
ECON201 Principles of Economics (BSSD)	3
Total Credits	15

	Cr
HMGT204 Catering & Banquets	3
HMGT290 Hospitality Practicum	3
HMGT143 Management of Front Office [^]	3
HLTH125 Personalized Health Fitness%	3
Natural Sciences Lab Distribution	4
Total Credits	16

** An additional Arts or Humanities course from MC is required for the B.S. from UMES but not required for the A.A.S.

[^] HMGT143 - Management of Front Office must be taken as HMGT Elective

% ENGL102 and HLTH125 are required for UMES program

Students MUST graduate from MC with an [A.A.S. in Hospitality Management: Food & Beverage](#). Completion of the AAS must include HMGT101, HMGT105, HMGT107, HMGT110/111, HMGT204, HMGT208, HMGT211, HMGT240, & BSAD101

Year Three – UMES

Fall Semester	Cr
Arts or Humanities	3
Social or Behavioral Science Course	3
HMGT340 Hospitality Industry Accounting	3
Hospitality Track Course	3
Hospitality Elective	3
Total Credits	15

Spring Semester	Cr
HMGT220 Technology Management in Hospitality Industry	3
HMGT401 Law / Hospitality Industry	3
Hospitality Track Course	3
Hospitality Track Course	3
ENGL305 Technical Writing	3
Total Credits	15

Year Four – UMES

Fall Semester	Cr
HMGT402 Human Resource Management	3
HMGT415 Guest Relationship	3
TMGT306 Ecological / Cultural Tourism	3
Hospitality Track Course	3
HMGT397 Professional Development	3
Total Credits	15

Spring Semester	Cr
HMGT404 Hospitality Facility Design Project	3
Hospitality Track Course	3
Hospitality Elective	3
Hospitality Elective	3
Hospitality Elective	3
Total Credits	15

HMGT 110, 120, 130 Hospitality Experience Credit 0 – Student are required to obtain a total of 1000 hours of acceptable hospitality experience. It is recommended that the student works a minimum of nine weeks per summer. The 1000-hour hospitality experience requirement may be met prior to enrollment, during studies or after completion of course work, but must be completed before graduation.

www.shadygrove.umd.edu/academics/degree-programs/bs-hospitality-and-tourism-management

Title	Academic Program Articulation Agreement Between Montgomery...
File name	2023 UMES USG Art...lity_MCsigned.pdf
Document ID	503c0b5dae36689401fe9472f2ea3163b01886e8
Audit trail date format	MM / DD / YYYY
Status	● Signed

Document History



SENT

05 / 08 / 2023

13:53:46 UTC

Sent for signature to Dr. Heidi M. Anderson, President
 (hmanderson@umes.edu) from wlbrown@umes.edu
 IP: 131.118.103.44



VIEWED

05 / 09 / 2023

22:22:42 UTC

Viewed by Dr. Heidi M. Anderson, President
 (hmanderson@umes.edu)
 IP: 131.118.103.40



SIGNED

05 / 09 / 2023

22:22:51 UTC

Signed by Dr. Heidi M. Anderson, President
 (hmanderson@umes.edu)
 IP: 131.118.103.40



COMPLETED

05 / 09 / 2023

22:22:51 UTC

The document has been completed.