

Montgomery College
TPSS Campus Council Meeting Minutes

Monday, December 7, 2020

1:30 – 3:30 PM

Zoom Meeting

Attendees

Present: Kimberly Jones, Alice Boatman, Dianna Matthews, Jeff Chuang, Alex Moyer, Fenet Shertaga, Miriam Simon, Eniola Olowofoyeku, Rache Alaran, Jonathan Colson, Hender Galeas

Absent: David Darnall

Guests: John Hamman, Ashley Roberts, Dwayne Henry

Liaison: Brad Stewart, Clevette Ridguard

Call to Order

There is a quorum to conduct business. The meeting was called to order at 1:32pm by the chair.

Approval of Agenda/Minutes

The agenda and minutes were approved as written. The meeting was recorded for internal use only.

Data Presentation: Fall Enrollment Highlights – John Hamman

- Decrease in Fall Bill Hours and Headcount – down but not abnormal
- 4-Year Bill Hours Trend by Campus – substantial decrease on every campus, but DL increase
- 4-Year Headcount Trend by Campus – students are taking classes at multiple campuses
- A council member expressed that there are many students who are confused about Structured Remote Teaching and Distance Learning.
 - Schedule is hard to read – suggested to make it easier to view seat availability of classes
- Key Take-Aways
 - Students taking advantage of SRT to take classes on multiple campuses.
 - MC has seen decreases in most areas but less than national trends.
 - Student body slightly younger and slightly more female but the percentage of students in each race/ethnicity has remained relatively consistent.
- Total First Time Ever in College Count – about 8% drop
 - Fall to Spring Retention – no major changes over the years
 - Students who completed Gateway English and Math are more likely to return
- Important to know what our population looks like
- If there are any question, feel free to email [John Hamman](mailto:John.Hamman@mc.edu).

Constituent concerns/comments

- Difficulties with scheduling – more complex
 - Confusion with search function
 - Must click on each class/section to see seat availability

- Changes in the layout

Provost's Report

The provost provided the following information:

- COVID-19 vaccine may possibly be available by end of spring semester – speak to constituents
- Reminder to stay safe – wear mask and maintain social distance
- Sign up for 12/16 event – goods for first 200 people who sign up
- [Conversations with Leadership](#) – 12/10
- Article on MC enrollment trend available in the Washington Post
- Question – Is there still Incomplete due to Crisis (IC) grade for fall semester?
 - Suggested to speak with professor
 - IC should still be applicable – will confirm with Dr. Rai's office

Talent Sharing Program – Ashley Roberts

- New Hiring Staff – Transition to Talent Share
 - Expect flexibility and creativity in addressing staffing needs
 - Encourage use of internal resources available to support the College
- Talent Share Program Overview
 - Unique opportunity for employees to learn new skills and grow professionally
 - Work together to share our talents and expertise across the College
- Guidance for Participating Employees
 - No change in reporting structure, grade, or salary for work performed in the program
 - Assigned based on specific tasks and self-assessment of their skill level and experience
 - Hours worked recorded as regular time – no overtime
- Talent Share Program Benefits
 - Meet College's needs using existing benefits
 - Opportunity for employees to apply their skills in different areas, expand perspectives, enhance College network, and continue to provide support for students
- How Talent Share is Communicated
 - Email, Employee Matters Newsletter, and [HRSTM website](#)
- Received positive feedback
- How Employees Can Get Involved
 - Initiate discussion with supervisor – supervisor submits a contributes talent request
 - Complete and submit skills assessment
 - Intake call – Talent Request Supervisor and Immediate Supervisor will determine temporary assignment
- Talent Share Request Starting Line
 - Analyze current workforce needs and submit request form online
 - Talent Acquisition Team will find a match
 - Participant in intake call to determine Final Match Agreement
- Talent Share Contributes Starting Line
 - Analyze workforce to ensure needs are met and identify talents that can be shared
 - Submit contributes talent form online
 - Participate in intake call to determine Final Match Agreement

- If there are any comments and concerns, please contact [Talent Share Team](#).
- Question – How would you debunk the concern that those who join Talent Share Program would be the first on the furlough list?
 - At this point, there are no talks of furlough and layoffs.
 - Just trying to ensure that work can get done

Goal Report Out

- MCTV – will meet and develop a strategy how on to do the campaign with MCTV
 - Chair suggested to meet before the next council meeting in Feb
- Communication and Social Media – will meet and develop an action plan before the next council meeting in Feb
- Equity and Inclusion – Alice worked on a document with situations and instances that had painted TPSS in a negative light
 - Will send to Sharon Bland’s office
- Question – Who should we reach out to in order to find the history of our campus and surrounding area?
 - Can find information online
 - Takoma Park Historical Center

Chair’s Update

The chair provided the following information and updates:

- [Professional Week](#): 1/18-1/22
- Rache Alaran and Hender Gales will be leaving the council after this semester
 - Thanked Rache and Hender for their time and commitment to the council.
- Jeri Gresham will be joining the council next semester
- Will talk to Clevette about finding another part-time faculty and student for the campus council
- New secretary – Jona Colson

Announcement

- Mobile Market – 12/16 on TPSS Campus

Adjourned

The meeting was adjourned at 2:36pm.