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## MONTGOMERY COLLEGE GOVERNANCE

Takoma Park/Silver Spring Campus Council

January 31, 2017

CF 143 (Cafritz Art Center)

11:00 a.m. – 12:30 p.m.

### Attendees:

- Members present: Alice Boatman, Jeff Chuang, Mary DeMellier, Vickie Drake, Leopoldo Elias, Richard Nalley Marton, Tilandra Rhyne, Karin Rodney-Haapala, Raven Salaam, James Sniezek, M. Bess Vincent (proxy for Heather Satrom), Laurie Williams
- Members absent: Ivonne Bruneau-Botello
- Guests: Brad Stewart, Julie Weber, Chiquita Manago Haywood, Louise Tremblay, Kimberly Herrera

### Call to Order

Chair Laurie Williams called the meeting to order at 11:00 A.M. with a quorum present. The meeting agenda was reviewed, and two corrections were made and noted. The agenda with corrections were approved unanimously. The minutes from the previous meeting were reviewed and approved unanimously.

### Open Comments (Constituent Concerns)

- Mary Ann Behme came to express concerns about the students at the College, their safety, especially with the Refugee Center housed at TP/SS, and the fact that the College is “open”. Can this be addressed/discussed?

### New Business

#### *Campus Provost Report*

*Brad Stewart* presented to the council:

- Enrollment target not met, but close, may have opportunity during late start to make it up, encourage interested people to apply/register
- Make students we have feel welcome, want them to stay. Encourage those with 45+ credits to graduate/transfer.
- Math/Science Center funds are in Governor’s Capital Budget request, but only \$4 million of requested \$5 million. Encourage legislators for extra \$1million, but project can start moving forward.
- College received a slight increase of funding from state, have to wait until March for County budget. If county funding not large enough, may request more advocacy efforts from the College community.
- Message of support for diverse students, discrimination not tolerated at MC
- Open Forum on Wednesday about executive order against Muslim countries, mayor of TP speaking
  - Jim Sniezek asked if there is anything the Council can do to support the messages of inclusivity?
    - Board of Trustees meeting will be reaffirming message, can show up and support the Board in this.
    - Write letters to elected officials in support of sanctuary
    - Be vocal as citizens: write to newspapers, call to radio

*Guest Julie Weber from Office of Ombuds* came and spoke to the Council about:

- An overview of the Ombuds Office
  - Principles: confidential, informal, impartial, independent
- Role of office
  - Confidentially help employees resolves workplace concerns
  - All employees covered, including student employees
  - Not affiliated with Compliance Office

- Issues that tend to be addressed
- Highlights
  - +80 visitors
  - Publish annual report
  - President Pollard has adopted recommendations, including establishing a student ombuds if there is funding
  - Future: will be writing a bi-weekly column for InsideMC to discuss Ombuds related items
- Questions:
  - How long for an appointment? Varies, but generally within a couple of days
  - How to meet confidentially without department knowing? There should be no stigma of meeting and employees have the right to see Ombuds, however can meet over lunch or even after hours, flexible hours
  - Is mediation binding? No, it is voluntary

*Guests Chiquita Manago Haywood and Louise Tremblay from Chartwells (responsible for Food Services, Vending, and WEPA) came to report:*

- Recent changes to food services:
  - Allowed to have outside catering
- Beverage machines being replaced
- New Online Catering System being launched in February
- Discussion of student committee
- Discussion of food waste-attempted to implement Food Recovery Network years ago, but no interest from students to participate; excess food is given to shelters and methods in place to reduce/eliminate food waste

*Staff Enrichment Day:*

- Budget was cut 25%, only \$10K to work with, and not allowed to accept in kind donations
- No breakfast
- No bags/giveaways from SED Committee
- Lunch will still be provided, but using food trucks, employees MUST REGISTER IN ADVANCE to receive a meal ticket
- Still accepting staff award nominations until 2/17/17
- Guest Speaker=Mayor of TP, Kate Stewart
- Vendor Fair: 2 hours from 12-2, some vendors will be having giveaways
- Questions:
  - Why the changes to in kind donations/budget? College wanted to better understand the costs involved to run SED
  - How many people attend? Varies, but between 300 and 500 depending on location
  - Is this an indication that the College is thinking of cancelling this for the future? No indication that is the intention

*Guest Kimberly Herrera from Office of Student Life came to discuss:*

- Resource Fair next week, tables still available for departments to reserve
- ILEAD Leadership Training for students: application period is open, only 15 slots
- Open Forum Wednesday to discuss executive order relating to travel ban
- TP/SS Campus Council and Students Lunch: Date set for 3/20, 12-2 PM to discuss issues

*Chair's Report*

- Welcome new members
- Tracking Form of Issues available on shared 365 site, if you cannot get in, let Laurie know
- WDCE Rep on Campus Council was not approved by College Council
  - A majority supported it, but it did not meet the required 2/3 support.
  - What to do next? Can try again or work with WDCE for better inclusion at the meetings.
  - Why was it turned down? Concern that there is not enough participation on the WDCE Council
  - Noted that the staff position of the Campus Council can be served by someone with WDCE

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- Jim Sniezek noted that WDCE staff members are not as widely known on campus, making it tougher for them to compete for that seat.
  - Tilandra Rhyne noted that if there was a testimonial from someone affected by this, such as Matt Decker who brought forth the issue, it might have made more impact
    - Laurie explained that the background and effect were brought to the College Council, but not enough people voted for the change, due to the current participation.
  - Drones and Social Media Policies & Procedures were approved

## **Old Business**

*Discussion of the Montgomery County Council Resolution 18-673, "Reaffirming Community Safety and Trust and Denouncing Anti-Immigrant Activity, Racial Bias and Discrimination, Anti-Semitism, Islamophobia, Hate Speech, Hate Crimes, and Harassment in Montgomery County."*

- Heather Satrom brought this forward and asked if the Council can either offer a support of the statement or have the leadership adopt something similar
  - Jim Sniezek offered concerns about this being in the purview of the Campus Council, and that it does not further the College's mission to pursue this. Per Dr. Stewart's report, it would be better to support Dr. Pollard's message and other Board of Trustees/College actions.
- The Council decided to take no action

## *Montgomery College Travel Procedures*

- The issue of how employees are required to pay in advance for travel to College-related professional development events, such as conferences, was raised to the Council.
- This requirement to pay and then be reimbursed could be inequitable, as those who can pay are able to take greater advantage of opportunities that might lead to advancement.
- Suggestion is for the College to revisit these procedures and offer solutions for the major expenses of travel, such as airfare and hotel reservations, so that it is not as burdensome. As well, clearer instructions and guidelines are needed.
- Recommendation was to present it to the College Council for review

## **Student Representative**

- Students encouraged to attend open forum on the Executive Order on Travel Restrictions
- Not a protest, rules outlined at beginning and throughout

## **Announcements**

- Link from Tacy about WorkDay will be forthcoming
- Next meeting date changed to 2/21 to avoid conflict with Dr. Wormack's presentation on the 14th.

## **Adjournment**

Laurie Williams adjourned the meeting at 12:31 PM.

Submitted by  
Vickie Drake  
Takoma Park/Silver Spring Campus Council Secretary