

MC GOVERNANCE

Montgomery College
Staff Council Meeting #10 Minutes
Thursday, April 19, 2018
1:00 – 3:00 PM
CT S301

Attendees

Members present: Shakenna Adams-Gormley, Diana Benson, Shane Doyle, Rowena D'Souza, Nell Feldman proxy for Gloria Brewer, Linda Hankey, Alex Valencia-Reyes, Jamey Lawrence, Betsy Leonard, Beth Mole and Angie Moy

Call to Order

Chair Doyle called the meeting to order at 1:04 pm the proceeding was recorded for internal use.

Constituent Concerns

1. Shakenna Adams-Gormley on behalf of anonymous retiring employee - inquiry made as to why College does not have a sick leave bank. Employee wants to donate their leave instead of losing leave.
2. Chair Shane Doyle on behalf of anonymous employee – vendors have experienced delays of a month or longer in getting paid for services rendered, as a result a vendor has suspended future service.

Approval of Minutes

No changes to distributed minutes.

Tracking Report

Telework

Motion: Diana Benson, Secretary moves: College community be notified of changes to existing policies in written form with an explanation of changes. Motion seconded.

Motion: Shakenna Adams-Gormley amends previous motion to: The Staff Council recommends that procedure 11005CP be modified to stipulate that in the event the president decides to

suspend or waive a policy that all impacted employees will receive notification in writing, in advance if possible, with rationale given for the action and any available timelines for reinstatement or revision. Motion seconded. All present voted in favor. Motion carries.

Motion: Shakenna Adams-Gormley moves that Staff Council requests that an update on the status of the telework suspension and study in Administrative and Fiscal Services be provided to all affected areas. Motion seconded. All present voted in favor. Motion carries.

Motion: Nell Feldman proxy for Gloria Brewer moves to accept the telework proposal presented to Staff Council. The Staff Council recommends that Procedure 32500CP be updated in accordance with the attached proposed changes to better reflect the policy. Motion seconded. All present voted in favor except one vote in opposition. Motion carries.

EAP

Discussion held resulted in no motions or vote

Chair's Report

State of the College Address – President recognized the hard work of Staff Council

Memo from HRSTM about job descriptions sent April 12th concerning job description supervisors and employees should be aware of change

Recommendations update: 1. Staff Council recommendation for those at the top of salary grade interested in degree attainment has move beyond College Council. 2. Certificate and License recommendation is currently under review

Reminder provided of the three Policies and Procedures out for comment which include:

1. 39001-College Ombuds (*Closes May 25, 2018*)
2. 61008/61008CP-Reporting Suspected Fiscal Irregularities and Fraud with Whistleblower Protections (*Closes May 25, 2018*)
3. New Protection Against Retaliation Policy and Procedure (*Closes May 25, 2018*)

https://cms.montgomerycollege.edu/EDU/Verified_Policies_and_Procedures/Official_College_Policies_and_Procedures/

Next Meeting

The next Staff Council meeting is scheduled Thursday, May 3rd 1:00 pm – 3:00 pm Rockville GU 222-224.

Adjournment

The meeting adjourned at 2:58 PM.

Submitted by Diana Benson
Staff Council Secretary