

MC GOVERNANCE

GERMANTOWN CAMPUS COUNCIL MEETING MINUTES

Tuesday, March 19, 2024 | 3:00 pm – 4:30 pm
Zoom Meeting

Attendees

Present: Amanda Darr (Chair), Erin Marcinek (Vice Chair), Kam Yee (Secretary), Kiersten Newtoff, Nichole Land, Clarence Mollock, Milton Nash, Greg Downs, Benedict Ngala, Yvette Taylor

Liaison: Muhammad Kehnemouyi

Guests: Tonya Addleman, Mike Humphreys, Sokol Mato, Sherwin Collette, Angie Moy, Kerry Norberg

Absent: Patrick McNair, Karlyvette Acevedo, Jennifer Capparella, Asmaa Abdul-Amin, Shakenna Adams-Gormley, Brian Shaffer, F. Haleem

Call to Order

Amanda (Council Chair) presided over the meeting. Quorum was established to conduct business and the meeting was called to order at 3:02 pm. The presiding officer informed attendees that the meeting was to be recorded for note-taking and internal use only, and that recording will not be preserved for any other purpose. Meeting is open to the College community, but only elected and appointed members may speak and participate.

Approval of Agenda/Minutes

The minutes from the Feb 20, 2024 meeting were presented. There were no additional comments. The minutes were approved as written.

The agenda for today's meeting (Mar 19, 2024) was also presented. There were no comments for additions or corrections.

Constituent Concerns/Thoughts

1. Concern about areas poorly lit outside SA Building in the evenings. A constituent had informed Amanda that several of the outdoor lamp posts located outside the SA Building have burnt out bulbs and that area is not well lit in the evenings. Amanda will follow up with the Facilities Department to make sure that the light bulbs are to be replaced.
2. Concern about Metz (College's Food Service). Transfer Fair occurred a few weeks ago. There was a discrepancy between the catering food that was ordered compared to what was actually delivered. [This item has already been resolved, and was brought up only for the record.]
3. Concern about the vending machines (SA Building, near the MAPLE Center).
 - a. It does not accept quarters.
 - b. It does not give correct change.

Sokol Mato (Director of Auxiliary Enterprises) addressed:

- a. Users can go to Germantown Café to obtain cash refund.
- b. College has a way to contact vendor to provide credit card refund if needed.
- c. Vending machines supposedly have a QR code to help users to request assistance or report issues.

Guest Presentation – Dining Services Update & Feedback

Mike Humphreys (General Manager, Metz)

Sokol Mato (Director of Auxiliary Enterprises)

1. Café hours at Takoma Park/Silver Spring and Germantown campuses have been adjusted to better suit student and staff needs. Hours and menus are available at www.montgomerycollegemetz.com.
2. Food quality concerns are being addressed:
 - Quality checks conducted more frequently.
 - Shelf life of items shortened to help maintain quality of items.
 - Staff retraining to dispose items if returned, damaged or touched.
 - Cooking temperatures checked and recorded more frequently.
 - Grills cleaned throughout day and then detailed at end of shift.
3. CaféMC Customer Feedback Survey is now operational. Accessible via QR code on receipts, table tents (every table in dining areas), and posters hung in Cafés.

4. Identifying areas of opportunity for improvements:
 - Creating specials and combinations to increase meal value.
 - Adding new menu options.
 - Rotating specials to increase menu diversity.
5. Improving food options:
 - Expanding ChefFresh menu (Grab&Go) to include lower cost, healthier options.
 - Examining menu trends to add lower cost menu options with higher nutritional substance.
 - Nutrition info is found at cashiers and www.montgomerycollegemetz.com.
6. Café specials will be available regularly to enhance dining experience and test new menu options. Menu updates to be influence by Customer Feedback Survey.
7. Poblano's is now available in Germantown Café.
8. *'Meet the Manager'* boards up in all CaféMC's, providing contact information for dining services staff. Info is also found at www.montgomerycollegemetz.com and mccatering.catertrax.com.
9. Vending machine updates:
 - Refunds available at any CaféMC.
 - Stickers have been placed to communicate steps for refund.
 - Updating refund stickers to include a QR code for quicker response times.
 - Restocking machines more frequently.
 - Working on moving machines to high traffic areas.
10. Equipment updates:
 - Rockville: Air Merchandiser added to increase Grab&Go selections.
 - Rockville: Fountain machine operational with new choices.
 - Takoma Park/Silver Spring: Fountain machine operational with new choices.

Milton reiterated the necessity and importance of having food diversity that caters to diverse international constituency. Sokol stated the Food Services will continue to revise and update menu selections based on demand, rotating among menu items with emphasis on high-demand items, and consider making those items to be permanent in the menu.

Tonya noted that the HT Building will be closed during the summer for renovations (May 20, 2024 until end of August). Vending machines do not need to be relocated, but will need to be temporarily decommissioned for the duration of the closure (whether by relocation, power down, destocking, etc). Sokol and Mike will further look into this.

Erin brought up past constituents' question regarding the cost of food purchased from external vendors by Metz Dining Services. Mike stated that food sourced from external vendors is charged at cost (no upcharge) to College constituents, and that food is to be sourced internally from the College's Food Services whenever possible. Additionally, Metz currently does not provide Kosher-prepared food and thus is sourced externally (at cost).

Provost's Report – Dr. Muhammad Kehnemouyi

1. Adventure in Science was held on Mar 09, 2024. Almost 300 parents and children attended the day of final project presentation. Dr. Francis Collins was the keynote speaker, presenting about human genome engineering.
2. Maryland Science Bowl for Middle School students was held on Mar 09, 2024 in Rockville Campus. Robert Frost Middle School won again for the second year in a row.
3. MCPS Cyber Forensic Challenge was held on Mar 13, 2024. About 30 schools participated.
4. MC's STEM Ambassadors were invited to the MCPS Media Specialist conference. They discussed the book award for Title 1 schools and explained how they work with teachers to create and deliver lessons to introduce students to the books.
5. *'Fun At the Park'* will be held in Germantown Campus on Wed, Mar 27, 2024. Come support the MC Raptors baseball game.
6. The third Nobel Laureate lecture (Dr. David Wineland) will take place on Fri, Apr 19, 2024, 9:30-11:00 am. Topic is quantum computing. Open to general public and catered to general audience.
7. STEAM (STEM + Art) Event will take place Fri, Mar 22, 2024. Muhammad will give the opening remarks at this virtual event.

Guest Presentation – Facilities Master Plan (FMP 2023-2033) Update

Sherwin Collette (Senior Vice President for Administrative and Fiscal Services)

1. The FMP evaluates current facilities conditions and summarizes projected future needs. An update is required every 10 years, to establish a framework to support the mission and vision of the College. All projects that seek state funding must be included in the FMP to be eligible for State Aid.
2. Prioritizes student and employee success, reinvent existing facilities, expand current access to plan prudently and actively engage student, faculty, staff and community input in the envisioning process.
3. Germantown 2023 Master Plan that have come to fruition:
 - Bioscience Education (BE) Building – Expand STEM classroom and lab facilities.
 - Student Affairs & Science (SA) Building – Expand STEM classroom and lab facilities.
 - 19710 Observation Drive – Enhance connections to business community.
4. Germantown 2033 Master Plan:
 - Student Services Center – Create a home for student engagement.
 - SA Building Phase 2 – Expand classroom space for STEM.
 - PG Renovation and Addition – Expand student access for wellness.
 - Baseball Field Renovation – Create NJCAA compliant facility.
 - Science/Math/Health Building – Enhance connectivity to private development.
5. Areas for further development:
 - Health Sciences – Expand health sciences building at TP/SS Campus.
 - East County Campus – Provide a campus with full student services and general academic space.
 - Residential Facilities – Considerations on housing for being a potential for the future of the College.
 - Pinkney Innovation Center (PIC MC) – Coordinate and align future industry and institutional needs.
6. Projects in current adopted Capital Improvement Plan (CIP):
 - FY25-29 – Germantown New Student Service Center.
 - FY26 – East County Campus planning and site acquisition.
 - FY27 – Rockville Renovation and addition of Theatre Arts planning and design.
 - FY28 – East County Campus construction.
 - FY29 – Rockville Renovation and addition of Theatre Arts construction.
7. Facilities Master Plan available in the Montgomery College website.

Chair's Report – Amanda Darr

1. Governance elections.

- Feb 26-Mar 08 – Nominations period [ended].
- Mar 11-Mar 22 – Accept or decline nominations.
- Apr 01-Apr 12 – Elections.

New members to the Germantown Campus Council will be invited to the last meeting of the academic year.

2. Mobile Market Volunteers Needed. Volunteer if you can, especially for the Summer ones.

- GT Campus Council will adopt the Apr 24, 2024 Mobile Market. [Council Members: sign up if you haven't already.]
- Spring dates at GT Campus: Mar 27 & Apr 24, 2024.

3. March is National Nutrition Month. MC Wellness has several events related to nutrition and health.

4. Women's History Month Event: Tue Mar 28, 2024, 1:30 pm, CT S108. MC Day of Dialogue presents 'Love Yourself Health, Your Well-Being Matters.' Sessions focused on women's well-being and movement/meditation.

5. Meet the HR Internal Consultants: Tue, Mar 26, 2024, 11 am - 1 pm, for the GT Campus.

6. Fun at the Park: Wed, Mar 27, 2024. 12:30 pm. Come and cheer for MC's Raptors baseball team. Sponsored by GT Student Life Office. Open to all MC employees and students.

7. Reminder: Next meeting will be in person. Tue, April 16, 2024, 3:00-4:30pm. In PK105 in Germantown Campus.

What's Going On In Your World? – Amanda Darr

1. Transfer Fair occurred in GT Campus. 264 students participated.

2. Counseling. Advising for Middle College students ongoing.

3. Advising Week is coming up, Apr 09-11, 2024.

Adjournment

Kiersten motioned to adjourn the meeting. Kam seconded. The meeting was adjourned at 4:16 pm.

Next meeting: Tue, April 16, 2024, 3:00-4:30pm. In person at PK105 in Germantown Campus.