

**Montgomery College**  
**Germantown Campus Council**  
**Meeting #8 Minutes**  
Tuesday, May 7, 2019  
2:00 – 4:00 PM  
PK 105

**Attendees**

*Members Present:* Surayya Johnson, Margaret Latimer, Amanda Darr, Sharon Anthony, David Bollinger, Jeff Bonnycastle, Tonya Baker, Caleb Schauer, Pamela Tucios Ventura

*Guests:* Sally McClean, Gordon Davidson

**Call to Order**

The meeting was called to order at 2:03 p.m. Chair Surayya Johnson distributed name tents and governance information to incoming members of the Germantown Campus Council in attendance.

**Approval of Agenda and Minutes**

The agenda was reviewed and approved, and the minutes of the April 2nd meeting were approved via email by COB on Friday, May 10.

**Constituent Concerns/Comments**

Surayya Johnson noted that many of the Lock Down posters were still hanging in the HS building after the recent Public Safety Forum, so at her request, many were removed. Now, the new Run, Hide, Fight signs have been posted, directly next to Lock Down signs.

**Elections and New Council Members' Introductions**

New council members, Pamela Tucios Ventura (Student Representative), Tonya Baker (Staff), Jeff Bonnycastle (Campus IT Staff), and Caleb Schauer (Student Representative), introduced themselves. Student representative Caleb Schauer explained that he is the chair of the Student Council, so he is replaced by Gordon Davidson as one of the student representatives on this Germantown Campus Council.

The election for next year's officers could not be held at this meeting because there was no quorum. See the attached Addendum A for the results of the May 16 emergency meeting to elect officers.

## **GT Campus Council FY 19 Goal Plan Progress**

The Germantown Campus Council accomplished three goals this year; specifically, the Council assisted with the Party to the Polls, the Germantown campus's 40<sup>th</sup> anniversary Community Day, and the Food Drive competition between the students and the faculty/staff. Chair Surayya Johnson expressed her thanks to all the Council members and volunteers who supported these goals this year, and she described how much she enjoyed working with the Council.

The Counseling Department won the Food Drive competition. Thanks to everyone who participated in this year's Food Drive! In July, when the SA Building is officially reopened and construction concludes, there will be a permanent and larger Food Pantry to house food, baby food/items, toiletries, and clothes.

Additionally, the summer Mobile Market Food Drop will be held on June 12<sup>th</sup> on the Germantown campus, and it is open to the MC community and to the local community

## **Provost's Report**

Provost Margaret Latimer reported the following:

1. Margaret Latimer thanked Surayya Johnson and the Council for all their work this year.
2. The Office of Public Safety is collecting feedback on the recent Lock Down Drill, a state-mandated drill for all academic institutions. She explained that while the MC policy supports the Run, Hide, Fight approach to emergencies, the focus of this drill was to make sure people know what to do during a lock down, the Hide option in the Run, Hide, Fight approach.

In general, the students seemed very accepting of the drill. Student representative Pamela Ventura mentioned that her class was in a BE lab during the Lock Down and did not know the drill was happening due to poor cell reception in the labs.

Tonya Baker explained that the message boards on campus were not used because those boards are not currently hooked up to the same system as emergency alerts. In the future, the message boards will only be used during alerts, so they will be used in future drills and will likely have the capability of telling people specifically what to do in the emergency. A message about this will be forthcoming to the college community. Tonya went on to say digital clocks will eventually be posted next to the message boards (due to so many employees expressing how much they liked the digital time posted on the message boards).

The alert message does not pop up on classroom computers (only in offices) currently during an emergency, so over the summer, as classroom computers are reimaged, they will be programmed to feature the alert messages.

One of Public Safety's priorities during this Lock Down drill was infrastructure, including assessing which doors did not work. The Office of Public Safety learned a great deal from this experience and is making a plan to guide the MC community effectively in emergency situations. Future plans include explaining when "running" is a preferred option and how to do this safely. For instance, Public Safety urges people to exit on foot, rather than in cars, to keep road access open for emergency vehicles as well as to avoid a traffic jam at the exit points. Subsequent drills will likely feature recorded instructions about how to react in different emergency scenarios.

Council members observed many people were in the hallways during the drill, some not even aware that a drill was happening. This issue needs to be addressed in future drills. (NOTE: A sound alarm was not used in this drill because of the intense volume of the alarm, which can be heard miles away.)

3. The SA Building is scheduled for a July 1<sup>st</sup> move-in date. At the Germantown campus closing meeting, the construction manager will provide updates on the SA project.
4. This fall (2019) semester, Germantown will host two Early College programs: cybersecurity and computer science. The high school students enrolled in these programs will earn their high school diploma and associate degrees simultaneously in two years. There will be many young students on campus, beginning on July 8<sup>th</sup> when they take a two-week summer bridge class.

### **Chair's Report**

1. The WDC&E Council has proposed that WDC&E students be permitted to participate in Collegewide student events. Currently, credit students pay a fee for student life activities, and non-credit (WDC&E) students do not pay that fee. Would they now have to pay that fee? Surayya Johnson will look into the College Council's decision on this issue.
2. Student Life will once again offer "Food for Thought," offering Germantown students breakfast from Panera during final exam week.

### **Adjournment**

Meeting adjourned at 3:00 p.m.

## **Addendum A**

A Follow-Up Meeting was held on May 16<sup>th</sup> to vote for officers for next year's Germantown Campus Council.

The following officers were elected:

<b>Officer Title</b>	<b>Council Member</b>
Chair	Paul Jenkins
Vice Chair	Barb LaPilusa
Secretary	Pamela Turcios Ventura