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## MONTGOMERY COLLEGE GOVERNANCE

Germantown Campus Council

March 7, 2017

PK 105

3:00 p.m.–5:00 p.m.

### Attendees

- Members present: Tonya Baker, Britney Green, Weiss Hamidi, John Hamman, Jennifer Haydel, Pauline Kelly, Kelly Rudin, Harvey Stempel, Chris Verdak, Norma Winffel
- Proxies present: John Billos for Matt Sandee
- Members absent: Allison Kraft, Mary Robinson
- Leader Liaison: Margaret Latimer
- Guests: Shawn Harrison, James (Tony) Ray, Marc Erme

### Call to Order

Chair Norma Winffel called the regular meeting to order at 3:07 p.m. The agenda was approved by unanimous consent.

### Constituent Comments

JoJo Dong brought a concern to the Germantown Campus Council about the way classes at Germantown are being canceled while classes are being added at Rockville and that very few upper level courses in some disciplines are offered at Germantown, forcing students to travel to another campus to complete their program, and leading students to take all of their classes at Rockville. (The concern was also brought to the Faculty Council.)

Noting that scheduling collegewide is one of the priorities identified in the Academic Master Plan, Margaret Latimer reviewed why some classes are offered only on one campus (the facility drives where some courses are offered) and also how scheduling decisions are being considered. When possible, however, she did indicate the need to offer classes so that students could complete a program at the campus of their choice.

### Approval of Minutes

The minutes from the February 7, 2017, meeting were approved by unanimous consent.

### Campus Safety

Shawn Harrison and James (Tony) Ray updated the council on recent incidents of threatening graffiti in restrooms on the Germantown and Rockville campuses and steps being taken to investigate the incidents. Montgomery County Police Lt. Marc Erme said police take threats seriously and will continue to have a presence and patrols on campus. But he noted that graffiti is common in schools and generally does not pose a danger. He suggested the College post simple fliers in common areas and near restrooms notifying the community that the College is working with the police, and once identified, the individual(s) responsible for the graffiti will be prosecuted. He also encouraged members of the community to be attentive to conversations before and after classes for any information that might help identify the individual(s). Jennifer Haydel expressed concerns that constituents have raised about the communication process in response to these incidents.

### Provost's Report

In response to the discussion about campus safety, Margaret Latimer noted that the council has a role to play in fostering civility and encouraged members to have a conversation with colleagues with whom they sense a difference of opinion. She noted that Behavior Intervention Teams, if engaged early, can be used to great good to help students dealing with mental health and other issues. She also said small gestures and face-to-face interactions in an age of technology are important.

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She also provided the following updates:

- The new campus bookstore will open soon, perhaps after spring break.
- She encouraged council members to attend a Budget 101 session to become more informed about the College's financial picture.
- In response to the council's concerns about the launch of Workday, Carl Whitman said Workday is an entirely different process than the launch of Office 365 and the new e-mail system, and IT will have performed a complete end-to-end test before rolling it out. She will forward his e-mail to the chair.

#### **Chair's Report**

- Governance nominations for the 2017-2018 academic year are currently open.
- Recent College Council proceedings included a Student Council recommendation that salient sections of a course syllabus be made available to students prior to registering for class; a Student Council recommendation that 60 percent of the performance evaluation of faculty be based on students' feedback; and a Faculty Council recommendation that the College establish mechanisms for providing appropriate information and referrals to members of our community affected by executive actions on immigration, including identifying points of contact on all campuses through which such information can be obtained.
- The chair will e-mail links to resources council members can refer to regarding immigration issues. She also distributed bilingual cards prepared by Casa that list six rights individuals have in case they are stopped or arrested.
- The next Middle States Self-Study Listening Tour session on the Germantown campus is March 23. Participants must register in advance and prepare ahead of time to provide feedback.

#### **Announcements & Adjournment**

"I Don't Even Know Her Name: 'Hidden Figures' in Our Disciplines," a panel discussion inspired by the bestselling book and hit movie, will be held March 8 on the Germantown Campus. MC faculty will feature unseen contributors to physical and life sciences, international relations, and mathematics.

The Black Lives Matter event held on March 7 had good attendance. The discussion included a productive exchange of views.

Tonya Baker keeps the Germantown Campus calendar and the STEM unit calendar up to date. Please forward announcements of any events to her so she can post them.

The movie *Hidden Figures* will be shown on the Takoma Park/Silver Spring campus March 29 at 6:30 p.m.

A Spectrum Lecture by research chemist Dr. Melissa M Phillips will be presented in Germantown on March 30. See the calendar for more details.

Meeting adjourned at 4:46 p.m.

Jennifer Haydel  
Germantown Campus Council Secretary