

MONTGOMERY COLLEGE GOVERNANCE
Faculty Council
September 19, 2024

Attendees

- **Members present:** Amanda Darr, Vijay Advani , Megan Van Wagoner, Brandon Wallace, Miriam Zemen, Alla Webb, Joseph Stumpf, Brenda Knopp, Tamesha Robinson , Anestine Theophile-LaFond, Diego Hernandez , Harry Singleton , Kimberly Driver, Stephanie Landon, Antonio Del Castillo-Olivares, Linda Robinson
- **Proxies present:** N/A
- **Members absent:** Angela Ingram
- **Invited guests:** N/A
- **Guests:** Maurice Shihadi
- **Council Liaison:** Dr. Price (represented by Dr. Benmouna)
- **Governance Director:** Clevette Ridguard

Call to Order

The regular meeting was called to order at 12:00 pm by Anestine Theophile-LaFond, co-chair. There was a quorum to conduct governance business.

Approval of the Agenda / Minutes

The agenda for today's 9/19 meeting was approved as written. Motion by Brenda Knopp, seconded by Harry Singleton

The Minutes for May 2 2024 were approved. Motion by Diego Hernandez, seconded by Brenda Knopp .This meeting was recorded for internal use only.

Constituent Concerns

At this time, guests were invited to speak by Brenda Knopp.

- Presented by Diego Hernandez
9/19/2024 TP/SS changed many of their smart stations. The problem is the presenter now cannot mute the projector as they are setting up their presentation or moving to another one. When there are changes and updates in technology and classroom options why are faculty asked about giving input?
- Presented by Joseph Stumpf
9/19/2024 Germantown and Rockville - Furniture has been replaced in many classrooms with out notification or input from faculty. For example one classroom instead of individual desks they place in long tables for rows. With theses classroom set up it is less conducive to active learning techniques and one classroom went from being able to seat 25 students to only being able to accommodate 22. The problem is there is no communication to faculty for any type of input into these changes.
- Presented by Brandon Wallace
9/19/2024 Faculty are able to complete office hours on zoom but many faculty are being told they have to be on campus for these hours. Please clarify
- Presented by Harry Singleton

9/19/2024 The delineation of online available courses are still an issue. It is confusing that DL courses use TBA as the class days and times. Is it possible use a new indicator such as DL instead of TBA?

- Presented by Vijay Advani

9/19/2024 ASL classrooms are not student learning friendly. These classes need larger classrooms with possible U-shape set-up to be more visually friendly. Is it possible to get pictures of classrooms so the faculty can know the classroom is suitable for their class?

Co-Chair's Report: Co-Chair's report presented by Co-Chair Amanda Darr.

Highlighted general announcement from the college community. The report is attached to the minutes.

Committee Reports * See Supporting Documents for full reports

- **College-wide Curriculum Committee (CCC): Harry Singleton**
 - First meeting : 9/6/2024
- **General Education Standing Committee (GEC): Kimberly Driver:**
 - Report and Meeting Minutes are attached .
 - First Meeting took place on 9/13/2024
 - Presented new members candidates (Charmaine Weston – English, Dr. Joseph Koussa, Ping-Wei (Lily) Tsai - Technology) for Faculty Council to vote.
Motion by Tamesha Robinson , seconded by Miriam Zemen. All in favor.
- **Academic Regulations Committee (Regs): Diego Hernandez (presented Beth Reilly)**

The report from Academic Regs meeting is attached.

 - First meeting (9/13/2024)
 - Presented an existing and new language for the regulation AR 5.1. Asked to approve.

New regulation :

AR 5.1 (requires change in numbering to subsequent sections of AR 5):
Definition of Credit Hour or Semester Hour

A credit hour or semester hour is equivalent to approximately 15 hours of lecture, 30 hours of laboratory or studio, or 45 hours of an alternative instructional situation, such as an internship. Based on term duration, the number of class meetings will vary.

Motion by Brenda Knopp, seconded by Harry Singleton

- **Campus Reports**
 - Germantown Faculty Senate – Tamesha Robinson
 - Rockville Faculty Senate – Antonio Del Castillo
 - TPSS – Not available

Faculty Council Business:

- MHEC Representative nomination
- Working Group for Outstanding Faculty Award Process Review
 - Amanda Darr
 - Tamesha Robinson
 - Alla Webb
 - Carolyn Terry
- 2024-2025 Faculty Council Goals
 - Goal option 1: The recommendation to explore the procedure for faculty input in classroom design.
Received the most of the votes
 - Goal option 2: A list of resources indicating the point of contact.
- Result: We will work on the procedure for faculty input in classroom design.

ADJOURNMENT:

Motion to adjourn at 1:50 pm.

**Any presentations or supporting documents shared at this meeting will be available on the Faculty Council AY 2023-2024 Teams site.*

Meeting adjourned at 2:00 pm

Respectfully submitted by

Alla Webb, Faculty Council Secretary