
MONTGOMERY COLLEGE GOVERNANCE

Montgomery College Employee Services Council

FY24 - Meeting #5

Thursday, February 1, 2024

The meeting was held via Zoom

2:30 p.m. – 4:30 p.m.

- Members present
 - Paul D. Miller (Chair), Liz Feldman, Ramon Valenzuela, Philip Bonner, Sharon Maxwell, Lauren Landau, Lauralyn McWilliams, Yvette Taylor, Clevette Ridguard, Cinder Barnes, James Fowlkes, Ali Fadl, Josephine Trawick, Veronica Banhn.
- Members absent
 - Mohammed Hasan, Anthony Fiora, Adegbola Adeniyi, Zenobia Garrison, Krista Leitch Walker
- Invited Guests
 - N/A

Call to Order

- There is a quorum to conduct business. Chair Paul D. Miller called the meeting to order at 2:30 pm. The meeting was recorded for internal use only.

Approval of Minutes

- Motion to approve the minutes from November 4, 2023, by Liz Feldman, seconded by James Fowlkes

Constituent Concerns

- N/A

Chair's Report

- Contained in PowerPoint slides provided after the meeting. Topics included:
 - **Spring '24 Professional Development:** Introduction to the Spring 2024 professional development catalog and initiatives.
 - **New Supervisor Orientation:** Details about the two-day program for new supervisors scheduled in March 2024.
 - **Outstanding Staff and Faculty Awards:** Announcement of nomination deadlines for both staff and faculty awards aimed at recognizing excellence across various categories.
 - **Equity Week:** Call for proposals for the Equity Week focusing on "Understanding Belonging and Mattering," scheduled for April 2024.
 - **MC Foundation Innovation Fund Grant:** Encouragement to submit project proposals that align with this year's theme "Innovations in Connection Completion and Community."
 - Financial Planning and Assistance
 - **Retirement Planning:** Information session with Voya Financial to discuss retirement savings plans.
 - **Financial Aid Events:** Announcement of dates and registration details for upcoming financial aid events and transfer fairs.
 - Health and Wellness
 - **Mental Health & Wellness:** Overview of resources and programs available to faculty and staff, including MDLIVE, mindfulness podcasts, and support groups.
 - **National Wear Red Day:** Encouragement to participate in raising awareness about cardiovascular disease on February 2, 2024.
 - **Mobile Market:** Invitation to volunteer at the Mobile Market event.
 - Training and Development
 - **Safe Zones Training:** Announcement of training dates to support LGBTQ+ staff and

- students.
- **Future of Tech:** Launch of a Lunch & Learn series discussing the impact of technology.
- Feedback and Policy Reviews
- **Policy and Procedure Changes:** Request for feedback on proposed changes to the Board of Trustees Academic Excellence Awards.

HR Updates

- Lauren Landau for the HR updates
 - Review Employee Matters for the latest HRSTM updates.
 - Lynette Evans is on leave. For all EAP requests, please email eap@montgomerycollege.edu.
 - Updates on the latest elements of the class and compensation study: Managers have been asked to review all Workday job profiles to ensure that essential job functions are represented.

Old and New Businesses

- Just updates for the addressed constituent concerns
- Discussions on paid maternity leave, EAP deadlines, and gym membership fee reimbursements.
- No new businesses

Final Thoughts/Adjourn

- The meeting concluded with reminders about available positions for Secretary and encouragement for active participation and feedback.
- Motion to adjourn – Liz Feldman, Seconded by – Cinder Barnes

Meeting Adjourned at 3:10 pm

Respectfully submitted by
Paul Miller - Chair