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## MONTGOMERY COLLEGE GOVERNANCE

### Montgomery College Employee Services Council

FY23 - Meeting #6

Thursday, March 2, 2023

Meeting was held via Zoom

1:00 p.m. – 3:00 p.m.

- Members present
  - Paul D. Miller (Chair), Zenobia Garrison (Vice Chair), Jin Khademi (Secretary), William Dunn, Atul Roy, Ali Fadl, Jin Choi, Lauralyn McWilliams, Krista Leitch Walker, Simon Lee
- Proxies present
  - N/A
- Members excused
  - N/A
- Invited Guests
  - ~~Dr. Jermain F. Williams (President of MC)~~

#### Call to Order

- Chair Paul D. Miller called the meeting to order at 1:00 pm. The meeting was recorded for internal use only. Approval of Minutes (Before or after Constituent Concerns)

#### Approval of Minutes

- The minutes from February 2023 were approved.

#### Introduction of New Council Members

- Philip Bonner
- Ramon Valenzuela
- Alice-Ann Beachy

#### Constituent Concerns

Constituent Concern: Rank advancement for part-time faculty. Krista provided a brief overview of the process and requirements.

#### Staff Enrichment Day:

- Tilandra Rhyne, chair of Staff Enrichment Day
- It will be at TP/SS in person
- There will be games
- Staff Enrichment Day will be Wednesday, March 15, 2023

#### Summer Staff Professional Development Days

- Professional Development days for summer will be from June to August 2023
- 48 sessions over 2 months
- Categories include Microsoft Essentials/Essentials +, Mental Health and Wellness, Productivity, Work Development, Personal Development, Time Management, AI, etc.

#### Chair's Report

- Reestablishing, Renewing, and Rediscovering YOUR MC.
- Innovation Grant 2022-2023 Theme: "Transforming our Future for our Students, our College, and our Community." Grant Amount: \$40,000
  - Grant Application Submission Deadline is March 21, 2023. Projects must conclude by May 31, 2024.
  - For more details, visit: [montgomerycollege.edu/innovationworks](http://montgomerycollege.edu/innovationworks)
  - For questions, email: [innovationworks@montgomerycollege.edu](mailto:innovationworks@montgomerycollege.edu)

- Attend an Information Session on December 7, 2023, 3:00-4:30 pm: [Register Here](#)
- TP/SS Library Renovations
  - December 18, 2022: the Takoma Park/Silver Spring Campus library's regular location in the Resource Center (RC) building closes.
  - January 23, 2023: the library's temporary location in the Pavilion 1 (P1) building opens.
  - Spring 2024: Renovations are complete; the library's regular location in the RC building re-opens.
- Mobile Market
  - If you would like to volunteer, please [register](#). For more information, please email [Sergio Washington](#) or the [SHaW Center](#).
  - Visit the [SHaW Center's website](#) for additional information.
- Upcoming Professional Development
  - <https://pressbooks.montgomerycollege.edu/elitepdcatalogsp2023/>
- Staff Enrichment Day 2023 Wednesday, March 15 at TP/SS
- Future of Teach: Lunch and Learn Series 3<sup>rd</sup> Thursday of Month, 12:00 – 1:00 PM The igniTe Hub is launching the Future of Tech Lunch & Learn series! Each month, we will host a cutting-edge guest speaker to explore an innovative area in the world of technology, how it's being used to solve a community problem, and the unique career paths related to this field. Register at [igniTe hub Events List](#).
- First Fridays Book Discussion March 3, 2023
- **Spring 2023 Equity Week and Excellence in Equity Award**
  - As of October 3, 2022, the call for proposals for Equity Week, April 3-7, 2023, is officially open, along with the 2023 Excellence in Equity Awards nominations. This is an early start to give students, faculty, and staff time to submit proposals for an action-packed week of learning and leading. The theme for Spring 2023 Equity Week is "FACE IT; there is no eqUity and Inclusion without U & I. EMBRACE IT!" See [Inside MC Article](#) for more information.
- From Mental Health @ MC in **InsideMC – February**
  - Drawing for Stress Relief
  - Improv for Stress Relief
  - Eat Healthy Despite Food Deserts
  - Take a Brain Break
  - Crafting for Stress Relief
- Upcoming Events “The Journey Toward Becoming an Antiracist Institution”
  - For In-person training, register in Workday at <https://bit.ly/ANTIRACISMINPERSON>
  - For Virtual training, register in Workday at <https://bit.ly/ANTIRACISMVIRTUAL>
- **Safe Zones Training Is Back!** 3/3/23, 3/31/23, 4/18/23 and 4/28/23
- **Weight & Fitness** You can use Employee Assistance Program (EAP) funds to be reimbursed for participating in approved wellness partners. The maximum reimbursement for any activity is \$35, except Weight Watchers free.
- Employees who want access to the Open Gym must email [Megan Cooperman](#) for the DoSportsEasy Recreation Management (DSE Rec) Form.
- **Wellness and Finesse Open House** on Wednesday, March 22, from noon to 2:45 p.m.
  - Any MC employee, spouse, or retiree may attend the MC Wellness-hosted event for free that

- will be filled with wellness activities, raffles, giveaways,
- Registration is required to participate
- Senz Yogu, Barre, and Cycle  
14925 Shady Grove Rd, Unit A  
Rockville MD 20850
- **Election for Governance Councils**
  - The nomination period for students, faculty, staff, and administrators to serve on the governance council is open until **Friday, April 7, 2023**
- **Workday: Update your Career/ Talent Profile**
- **Citizen Science Spring Workgroup:** March 22, April 5, and May 3 from 3:30 to 4:00 P.M.
  - Join colleagues in developing experiential learning opportunities that engage students and foster skills valued by employers. In this interdisciplinary workgroup, you will learn how to incorporate CS projects into your classes and collaborate with a cohort of your peer to develop CS assignments and assessment strategies.

HR Update- Leitch Walker

- HR is still working on Workday.

ESC Goal #1 Making connections

- *Between ESC meetings, each ESC member will interview a constituent of the MC community to better understand all employees' needs as we evolve and transform into a post-pandemic institution.*

ESC Goal #2 Reestablishing, Renewing, and Rediscovering YOUR MC

- *The ESC will partner with HRSTM to create an employee resource that captures all support services and ways to engage with the MC community.*

Meeting Adjourned at 2:20 pm

Respectfully submitted by  
Jin Khademi – Secretary