

**MONTGOMERY COLLEGE GOVERNANCE**  
**Administrator Council Meeting Minutes**  
**Thursday 12 October 2023**  
**Via Zoom**  
**1:00 to 3:00 p.m.**

**Attendance:**

- Members present: Terrence Evelyn, Fiona Glade (Secretary), Chevelle Glymph, Cassandra Jones, Brandy Naughton, Akima Rogers (Chair), Dorothy Umans
- Guest: Sarah Campbell (proxy for Shinta Hernandez),
- Members absent: Tarlouh Gasque, Shinta Hernandez (Vice Chair), Alice Santoro
- 

**Call to Order:**

- The meeting was called to order at 1:10 p.m. by Chair Akima Rogers. Quorum was not met, so business is suspended for today.

**Agenda Approval:**

- For reference only, no quorum.

**Minutes Approval:**

- For reference only, no quorum.

**Constituent Concerns:**

1. Listserves and communication. A request was made that a process be addressed by IT so that mass emails on multiple distribution lists are filtered or approved before being sent.
2. No other concerns.

**Chair's Report:**

- College Council Report:
  - a) Fiona will forward slides.
  - b) Krista Walker and Sherwin Collette presented at College Council with an update on MC's telework proposal, not yet approved. Two days per week, as long as employee is in good standing, also available now for new employees in their first six months. There are no positions where employee will be hired to only telework. However, there may continue to be special circumstances in which an employee is approved by HR to telework for more than two days or for other reasons. The formal announcement will likely be made next week: this is public info but not yet official. Krista offered to visit governance councils for further discussion by request.

**New Business:**

- No new business: Ombudsman Billy Struemke will be invited to the next meeting.

**Old Business:**

- Old business will be carried over to the next meeting's agenda.

**Announcements:**

- The next meeting will take place on Thursday 9 November from 1:00pm to 3:00pm in zoom.

**Adjourned:**

- Meeting concluded at 1:27 p.m.

**Submitted by:**

Fiona Glade, Administrator Council Secretary