Early Childhood Education

Informational, innovative, and inspiring courses to help early childhood educators foster their love of learning and improve their instructional skills.

Clases en español

Workforce Development & Continuing Education

Fall 2017

Course Schedule
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<tr>
<th>Course Name</th>
<th>Course #</th>
<th>CRN #</th>
<th>Days</th>
<th>Dates</th>
<th>Time</th>
<th>Campus</th>
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<tbody>
<tr>
<td>Child Growth and Development</td>
<td>ECH205</td>
<td>25289</td>
<td>S</td>
<td>9/9–10/28</td>
<td>9 a.m.–3:30 p.m.</td>
<td>WHPL</td>
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<tr>
<td>Child Growth and Development</td>
<td>ECH205</td>
<td>25288</td>
<td>T,R</td>
<td>9/12–10/31</td>
<td>6:30 p.m.–9:30 p.m.</td>
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<tr>
<td>Emerging Literacy: The Road from Babling to Reading</td>
<td>ECH008</td>
<td>25268</td>
<td>T</td>
<td>9/27</td>
<td>6:30 p.m.–9:30 p.m.</td>
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<tr>
<td>Preventing Challenging Behaviors</td>
<td>ECH301</td>
<td>25236</td>
<td>M</td>
<td>10/16</td>
<td>6:30 p.m.–9:30 p.m.</td>
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<tr>
<td>Community</td>
<td>ECH033</td>
<td>25269</td>
<td>R</td>
<td>9/21</td>
<td>6:30 p.m.–9:30 p.m.</td>
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<tr>
<td>Curriculum</td>
<td>ECH028</td>
<td>25278</td>
<td>M,W</td>
<td>9/25–11/13</td>
<td>6:30 p.m.–9:30 p.m.</td>
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<tr>
<td>Infant and Toddler Development &amp; Curriculum Planning</td>
<td>ECH207</td>
<td>25276</td>
<td>T,R</td>
<td>11/2–12/21</td>
<td>6:30 p.m.–9:30 p.m.</td>
<td>WHPL</td>
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<tr>
<td>Planning Curricula for Child Care</td>
<td>ECH207</td>
<td>25277</td>
<td>S</td>
<td>10/28–11/6</td>
<td>6:30 p.m.–9:30 p.m.</td>
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<tr>
<td>The ABCs of STEM (Module I) NEW</td>
<td>ECH142</td>
<td>25267</td>
<td>W</td>
<td>9/13</td>
<td>6:30 p.m.–9:30 p.m.</td>
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<tr>
<td>Make And Take Math</td>
<td>ECH208</td>
<td>25283</td>
<td>T</td>
<td>9/26</td>
<td>6:30 p.m.–9:30 p.m.</td>
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<tr>
<td>Making STEM Visible (Module II) NEW</td>
<td>ECH300</td>
<td>25287</td>
<td>M,W</td>
<td>10/16–10/18</td>
<td>6:30 p.m.–9:30 p.m.</td>
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<tr>
<td>Bloom’s Taxonomy NEW</td>
<td>ECH296</td>
<td>25284</td>
<td>W</td>
<td>11/18</td>
<td>6:30 p.m.–9:30 p.m.</td>
<td>WHPL</td>
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<tr>
<td>The ABCs of STEM (Module II) NEW</td>
<td>ECH297</td>
<td>25298</td>
<td>S</td>
<td>12/13</td>
<td>6:30 p.m.–9:30 p.m.</td>
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<tr>
<td>Making STEM Visible (Module II) NEW</td>
<td>ECH298</td>
<td>25285</td>
<td>W</td>
<td>12/13</td>
<td>6:30 p.m.–9:30 p.m.</td>
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<td>STEM Curriculum Overview, An Intro to PEEP (Mod. IV) NEW</td>
<td>ECH122</td>
<td>25297</td>
<td>S</td>
<td>10/17</td>
<td>9 a.m.–3:30 p.m.</td>
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<td>Health, Safety, and Nutrition</td>
<td>ECH172</td>
<td>25279</td>
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<td>10/26–10/26</td>
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<td>Professionalism</td>
<td>ECH132</td>
<td>25270</td>
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<td>10/28–11/11</td>
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<td>Conflict Resolution Strategies</td>
<td>ECH172</td>
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<td>M</td>
<td>10/28–11/11</td>
<td>6:30 p.m.–9:30 p.m.</td>
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<tr>
<td>Developmental Screening Overview</td>
<td>ECH172</td>
<td>25272</td>
<td>T,R</td>
<td>10/28–11/11</td>
<td>6:30 p.m.–9:30 p.m.</td>
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<td>Communications Skills for Child Care Professionals</td>
<td>ECH172</td>
<td>25271</td>
<td>T,R</td>
<td>10/28–11/11</td>
<td>6:30 p.m.–9:30 p.m.</td>
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### Special Needs

Including All Children and the ADA  
ECH271 25280 W 11/15 6:30 p.m.–9:30 p.m. R 7

### Educación infantil en español

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<th>Campus</th>
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<tr>
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<tr>
<td>Crecimiento y desarrollo infantil</td>
<td>ECS023</td>
<td>25291</td>
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<td>9/9–10/28</td>
<td>9 a.m.–3:30 p.m.</td>
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<tr>
<td>Filosofía del método de enseñanza Montessori</td>
<td>ECS088</td>
<td>25296</td>
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<td>9 a.m.–1:00 p.m.</td>
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<td>Método Montessori de lengua y lectoescritura</td>
<td>ECS089</td>
<td>25297</td>
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<td>9 a.m.–1:00 p.m.</td>
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<td>Matemáticas según el modelo Montessori</td>
<td>ECS090</td>
<td>25298</td>
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<td>9 a.m.–1:00 p.m.</td>
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<tr>
<td>Aula Montessori</td>
<td>ECS097</td>
<td>25302</td>
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<td>12/9</td>
<td>9 a.m.–1:00 p.m.</td>
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<td>Taxonomía de Bloom NEW</td>
<td>ECS104</td>
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<td>M,W</td>
<td>9/25–9/27</td>
<td>6:30 p.m.–9:30 p.m.</td>
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<td>Inclusion de matemáticas y literatura en el aula NEW</td>
<td>ECS106</td>
<td>25308</td>
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<td>9/30</td>
<td>9 a.m.–12:30 p.m.</td>
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<td>Planificación de currículos para centros de cuidado infantil</td>
<td>ECS027</td>
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<td>Prevención de comportamiento difíciles NEW</td>
<td>ECS105</td>
<td>25306</td>
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<td>12/11</td>
<td>6:30 p.m.–9:30 p.m.</td>
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<td>Psicofunciones</td>
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<td>Integrando a niños con discapacidades en el aula (ADA)</td>
<td>ECS082</td>
<td>25295</td>
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<td>Autismo vs. trastorno de deficit de atención e hiperactividad</td>
<td>ECS093</td>
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<td>Preparación para la credencial de desarrollo infantil</td>
<td>ECS028</td>
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<td>9/30–11/4</td>
<td>9 a.m.–2:30 p.m.</td>
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<td>Manuales de evaluación de desarrollo infantil (Developmental Screening Overview)</td>
<td>ECS096</td>
<td>25300</td>
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<td>Salud, seguridad, nutrición</td>
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<tr>
<td>Administración de medicamentos</td>
<td>ECS069</td>
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<td>9 a.m.–3:30 p.m.</td>
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G= Germantown  GBTC= Gaithersburg Business Training Center  R=Rockville Campus  WHPL=Westfield South
M=Monday  T=Tuesday  W=Wednesday  R=Thursday  F=Friday  S=Saturday
**Child Development**

**Child Growth and Development**

Learn the principles of child growth and development necessary for working in programs that serve children from infancy through age eight. Social, emotional, physical, and intellectual development of young children and the implications of these areas of growth and development on group care are emphasized. This class provides the first 45 of the 90 classroom hours needed to become a teacher in programs licensed by the MSDE Office of Child Care Licensing. For the second 45 hours, see Planning Curricula for Child Care. (4.5 CEUs) Textbook required at first class. *Beginnings and Beyond, 10th Edition. TWA*  

**Course: ECH205**  
45 Hours  
$125 + $225 fee = $350; NMR add $160  
**Rockville Campus**  
CRN#: 25288  
15 Sessions  
T,R  
9/12-10/31  
6:30-9:30 p.m.  
**Westfield South**  
CRN#: 25289  
8 Sessions  
9/9-10/28  
9 a.m.-3:30 p.m.  
Last class on 10/28 meets 9 a.m.-12 p.m.

**Preventing Challenging Behaviors**  
Young children’s learning and healthy development can be affected negatively if they exhibit challenging behaviors. Learn strategies to control and prevent difficult behavior situations that arise in your classroom and may disrupt the teaching-learning process. (0.3 CEUs) TWA  

**Course: ECH301**  
3 Hours  
$20 + $30 fee = $50; NMR add $50  
**Westfield South**  
CRN#: 25436  
1 Session  
M  
10/16  
6:30-9:30 p.m.

**Community**

**Connecting with Parents**

Participants will be aware that regular respectful communication with parents helps to nurture and maintain relationships that support children, practice active listening and effective speaking skills, and develop observation skills to assess the individual child and program. (0.3 CEUs) TWA  

**Course: ECH033**  
3 Hours  
$20 + $30 fee = $50; NMR add $50  
**Gaithersburg Business Training Center**  
CRN#: 25269  
1 Session  
R  
9/21  
6:30-9:30 p.m.

**Curriculum**

**The ABC’s of STEM (Module 1)**  
In Early Childhood, STEM (Science, Technology, Engineering and Mathematics) is more than an acronym. In this course we will discuss the background and purpose of STEM for young learners. We will explore helpful guidelines and practical strategies to implement a STEM program or design a STEM-inspired classroom. (0.3 CEUs) TWA  

**Course: ECH299**  
3 Hours  
$21 + $34 fee = $55; NMR add $50  
**Rockville Campus**  
CRN#: 25286  
1 Session  
W  
9/13  
6:30-9:30 p.m.

**Making STEM Visible (Module 2)**  
How do we as educators document STEM learning in the classroom? In this course, we will provide an interactive workshop in the planning and design of STEM activities for teachers. (0.3 CEUs) TWA  

**Course: ECH296**  
3 Hours  
$21 + $34 fee = $55; NMR add $50  
**Rockville Campus**  
CRN#: 25283  
1 Session  
W  
10/11  
6:30-9:30 p.m.

For more information, please visit:  
[www.montgomerycollege.edu/wdce/ce/earlychild.html](http://www.montgomerycollege.edu/wdce/ce/earlychild.html)  
or call Nelida Andres: 240-567-3827.  
E-mail: nelida.andres@montgomerycollege.edu
Everyday STEM: From the Kitchen to the Backyard (Module 3) NEW
Explore a variety of techniques and strategies to use common inexpensive household items to teach scientific (STEM) concepts to preschoolers. (0.3 CEUs) TWA
Course: ECH297 3 Hours
$21 + $34 fee = $55; NMR add $50
Rockville Campus
CRN#: 25284 1 Session W 11/8 6:30-9:30 p.m.

STEM Curriculum Overview: An Introduction to PEEP (Module 4) NEW
Meet PEEP, Quack and Chirp of the popular PEEP series! This course will introduce educators and families to a successful STEM curriculum. Learn to navigate, adapt, and implement this successful STEM online program in the classroom, home or community. (0.3 CEUs) TWA
Course: ECH298 3 Hours
$21 + $34 fee = $55; NMR add $50
Rockville Campus
CRN#: 25285 1 Session W 12/13 6:30-9:30 p.m.

Bloom’s Taxonomy NEW
Learn the different hierarchical models of Bloom’s Taxonomy in order to create appropriate lesson plans. Utilize action verbs to ensure knowledge at different levels of complexity and specificity. (0.6 CEUs) TWA
Course: ECH300 6 Hours
$25 + $35 fee = $60; NMR add $50
Westfield South
CRN#: 25287 2 Sessions M,W 10/16-10/18 6:30-9:30 p.m.

Infant and Toddler Development and Curriculum Planning
Learn the theory and practice of caring for infants and toddlers in a group setting. Topics include significance of the early years; learning and development in infants and toddlers; appropriate activities and interactions; and the health, safety, and nutritional needs of infants and toddlers. (4.5 CEUs) Textbook required at first class. Infants Toddlers and Caregivers, 10th Edition. TWA
Course: ECH208 45 Hours
$175 + $220 fee = $395; NMR add $160
Westfield South
CRN#: 25278 15 Sessions M,W 9/25-11/13 6:30-9:30 p.m.

Make and Take Math
Numbers and mathematical concepts are all around us in our daily lives. It is easy to design fun, educational games to help young children understand their world through number symbols and observation skills. This hands-on workshop provides basic strategies for discovering and teaching practical math to preschool children. You will make games to take with you into your classroom. (0.3 CEUs) TWA
Course: ECH142 3 Hours
$20 + $30 fee = $50; NMR add $50
Westfield South
CRN#: 25271 1 Session T 9/26 6:30-9:30 p.m.

Math, Literacy, And Play: An Everyday Plan NEW
This course is intended for teachers who serve infants up to preschoolers in an attempt for them to understand the importance of using their regular daily activities to include Mathematics and Literacy purposefully. (0.3 CEUs) TWA
Course: ECH302 3 Hours
$20 + $30 fee = $50; NMR add $50
Westfield South
CRN#: 25438 1 Session M 11/20 6:30-9:30 p.m.

Planning Curricula for Child Care
This course provides you with principles of curriculum planning for programs serving children from infancy through age eight. Activities, methods, and materials appropriate to the areas of curriculum in an early childhood program are emphasized. Second 45 of the 90 classroom hours needed to become a preschool teacher in programs licensed by the MSDE Office of Child Care Licensing. Prerequisite: Students must complete Child Growth and Development prior to registering for this course. (4.5 CEUs) Textbook required at first class. Beginnings and Beyond, 10th Edition. TWA
Course: ECH207 45 Hours
$125 + $225 fee = $350; NMR add $160
Rockville Campus
CRN#: 25276 8 Sessions T,W,R 11/2-12/21 6:30-9:30 p.m.
Westfield South
CRN#: 25277 8 Sessions S 10/28-1/6 9 a.m.-3:30 p.m.
First class on 10/28 will meet 12:30-3:30 p.m.
Emergency Preparedness Training

Learn how to handle emergency situations beyond the everyday bumps and bruises that occur in child care settings. The class focuses on development of a comprehensive and specific written emergency plan to follow in the event of a local, state, or national emergency. This plan may be developed for center-based care settings, family child care homes, and informal provider programs. (0.6 CEUs) TWA

Course: ECH172  6 Hours

$20 + $40 fee = $60; NMR add $50

Rockville Campus

CRN#: 25273  1 Session  S
10/21  9 a.m.-3:30 p.m.

Medication Administration Training

Gain skills to administer medications safely to children in child care centers and family child care homes, and learn to provide special care arrangements for children with asthma and allergies. Topics include practices and procedures for administering over-the-counter and prescription medications to children, including asthma and allergies medications. Instruction is provided by qualified health professionals. (0.6 CEUs) TWA

Course: ECH257  6 Hours

$41 + $54 fee = $95; NMR add $50

Gaithersburg Business Training Center

CRN#: 25279  1 Session  S
10/7  9 a.m.-3:30 p.m.

Child Development Associate (CDA) Credential Assessment Preparation

- Prepare for the CDA Professional Portfolio following the directives established by the Council for Professional Recognition in DC as well as review the different CDA subject areas. (3.0 CEUs) TWA

Course: ECH132  30 Hours

$105 + $170 fee = $275; NMR add $140

Rockville Campus

CRN#: 25270  10 Sessions  T,R
9/26-10/26  6:30-9:30 p.m.

Communication Skills for Child Care Professionals

- This course is designed for child care professionals as an introduction to the basic concepts of developing strong communication skills when working in a child care center.
- Topics include speaking, writing, interpersonal communication strategies, and critical techniques, with a focus on communication with parents and coworkers, and communication issues within a typical child care day. (0.9 CEUs) TWA

Course: ECH170  9 Hours

$50 + $70 fee = $120; NMR add $120

Rockville Campus

CRN#: 25272  3 Sessions  T,R
11/7-11/14  6:30-9:30 p.m.

Conflict Resolution Strategies

- This course is designed for professionals in the education or childcare career field and provides an introduction to conflict resolution strategies to develop professional and positive relationships with staff, children, families, and community members. (0.3 CEUs) TWA

Course: ECH284  3 Hours

$21 + $34 fee = $55; NMR add $50

Rockville Campus

CRN#: 25281  1 Session  M
10/9  6:30-9:30 p.m.
Developmental Screening Overview
Identify the milestones of children’s growth and development in all learning domains to determine if specialized professional intervention is necessary. MSDE regulations, supporting community agencies, and recommended developmental screening tools will be reviewed. (0.4 CEUs) TWA

Course: ECH287 4 Hours
$21 + $37 fee = $58; NMR add $50
Rockville Campus
CRN#: 25282  2 Sessions  M,W
10/30-11/1  6:30-8:30 p.m.

SPECIAL NEEDS

Including All Children and the ADA
This course provides essential information that every child care and education professional needs to know about the requirements of the Americans with Disabilities Act (ADA). Go beyond the definition of ADA to learn inclusionary best practices, strategies and resources for implementing an early childhood or school age environment that is inclusive to all children and families. (0.3 CEUs) TWA

Course: ECH271 3 Hours
$21 + $34 fee = $55; NMR add $50
Rockville Campus
CRN#: 25280  1 Session  W
11/15  6:30-9:30 p.m.

Inclusión de matemáticas y literatura en el aula

Utilice recursos para presentar en su aula contenidos matemáticos y literarios que favorezcan el aprendizaje y a su vez facilitan una enseñanza interdisciplinaria. (0.3 CEUs)

Course: ECS106 3 Hours
$20 + $30 fee = $50; NMR add $50
Gaithersburg Business Training Center
CRN#: 25308  1 Session  S
9/30  9:30 a.m.-12:30 p.m.

Planificación de currículos para centros de cuidado infantil
Este curso se centra en la planificación de currículos para guarderías de niños de 0 a 8 años. Se enfatizarán métodos, actividades y materiales apropiados para las diferentes áreas del currículo de cuidado infantil. Este curso provee las segundas 45 de las 90 horas requeridas para trabajar como profesora en centros de cuidado infantil. Antes de tomar este curso se debe tomar ECS023. Requiere libro de texto: Fundamentos publicado por Council for Professional Recognition in Washington DC. (4.5 CEUs). TWA

Course: ECS027 45 Hours
$155 + $225 fee = $380; NMR add $160
Rockville Campus
CRN#: 25292  8 Sessions  S
10/28-1/6  9 a.m.-3:30 p.m.
First class on 10/28 meets 12:30-3:30 p.m.

Prevención de comportamientos difíciles
Ponga en práctica estrategias de orientación para controla y prevenir comportamientos difíciles en su aula infantil. Identifique estos comportamientos y cree un plan preventivo. (0.3 CEUs)

Course: ECS105 3 Hours
$20 + $30 fee = $50; NMR add $50
Rockville Campus
CRN#: 25306  1 Session  M
12/11  6:30-9:30 p.m.
Taxonomía de Bloom

Utilice la Taxonomía de Bloom como herramienta para establecer objetivos de aprendizaje. Aplique las tres dimensiones, cognitiva, afectiva y psicomotora, de la educación propuestas por Benjamin Bloom (0.6 CEUs)

Course: ECS104 6 Hours
$20 + $40 fee = $60; NMR add $50
Westfield South
CRN#: 25305 2 Sessions M,W
9/25-9/27 6:30-9:30 p.m.

Filosofía del método de enseñanza Montessori

Descubra los pilares básicos del método Montessori y los materiales más populares utilizados en sus aulas con niños de 2 a 6 años. (0.4CEUs) Las personas mayores de 60 años no la matricula, solo el derecho de admisión.

Course: ECS088 4 Hours
$20 + $50 fee = $70; NMR add $50
Rockville Campus
CRN#: 25296 1 Session S
9/30 9 a.m.-1 p.m.

Desarrollo Infantil

Aula Montessori

Conozca las características, principios y estrategias para crear un ambiente Montessori dentro del aula. Aprenda la importancia de un ambiente científicamente preparado que estimule la inteligencia, el movimiento controlado y el trabajo del niño. (0.4 CEUs)

Course: ECS097 4 Hours
$20 + $50 fee = $70; NMR add $50
Rockville Campus
CRN#: 25302 1 Session S
10/21 9 a.m.-1 p.m.

Matemáticas según el modelo Montessori

En la Filosofía Montessori, los materiales con los que se trabajan las matemáticas construyen una base fuerte en el entendimiento de las cantidades y los símbolos asociados con ello. Aprenda a crear materiales y actividades de matemáticas siguiendo la disciplina Montessori. (0.4 CEUs) Las personas mayores de 60 años no la matricula, solo el derecho de admisión.

Course: ECS090 4 Hours
$20 + $50 fee = $70; NMR add $50
Rockville Campus
CRN#: 25298 1 Session S
12/9 9 a.m.-1 p.m.

Crecimiento y Desarrollo Infantil

Aprenda los principios de las diferentes teorías de desarrollo y crecimiento infantil. Se cubrirá el desarrollo social, físico, emocional e intelectual de niños de 0 a 8 años en programas de cuidado infatil. Este curso provee 45 de las 90 horas requeridas para trabajar como profesora en centros de guardería. Requiere el libro de texto “Fundamentos” publicado por Council for Professional Recognition in Washington DC. (4.5 CEUs.)

Course: ECS023 45 Hours
$155 + $225 fee = $380; NMR add $160
Rockville Campus
CRN#: 25291 8 Sessions S
9/9-10/28 9 a.m.-3:30 p.m.
Last class on 10/28 meets 9 a.m.-12 p.m.

Método Montessori de lengua y lectoescritura

Este curso dará la oportunidad de conocer cómo es abordada la estimulación del área de lenguaje, cómo se desarrolla la escritura y la lectura bajo la perspectiva de María Montessori. Podrán conocer la relación entre consciencia fonológica, escritura y lectura entendida como un proceso natural que los niños descubren a partir de un ambiente enriquecido. (0.4 CEUs) Las personas mayores de 60 años no la matricula, solo el derecho de admisión.

Course: ECS089 4 Hours
$20 + $50 fee = $70; NMR add $50
Rockville Campus
CRN#: 25297 1 Session S
11/18 9 a.m.-1 p.m.
NECESIDADES ESPECIALES

Autismo vs. Trastorno de déficit de atención e hiperactividad
Aprenda las definiciones, características, síntomas, indicadores de riesgo, similitudes y diferencias de ambos trastornos durante la etapa preescolar. Use la preparación recibida para notificar, de una manera sensible, a padres o tutores del niño. (0.2 CEUs)

Course: ECS093  2 Hours
$21 + $27 fee = $48; NMR add $30
Gaithersburg Business Training Center
CRN#: 25299  1 Session  W
11/29  7-9 p.m.

Integrando a niños con discapacidades en el aula
Aprenda estrategias y recursos a desarrollar e implementar para promover la inclusión en el ambiente de aprendizaje. Se revisarán las normas establecidas por la legislación para americanos con discapacidades (ADA) a nivel local, estatal y federal (0.3 CEUs) Las personas mayores de 60 años no pagan la matrícula, solo el derecho de admisión.

Course: ECS082  3 Hours
$21 + $34 fee = $55; NMR add $50
Gaithersburg Business Training Center
CRN#: 25295  1 Session  M
11/13  6:30-9:30 p.m.

Psicofunciones
Conozca que son las psicofunciones, como funcionan y como se estimulan para mejorar el aprendizaje de sus pequeños alumnos. Aprenda herramientas prácticas y sencillas que facilitaran su labor docente.

Course: ECS101  3 Hours
$21 + $34 fee = $55; NMR add $50
Gaithersburg Business Training Center
CRN#: 25303  1 Session  R
9/27  6:30-9:30 p.m.

PROFESIONALIDAD

Manuales de evaluación de desarrollo infantil
Aprenda a identificar las diferentes etapas del desarrollo infantil y determine si ayuda profesional y especializada es necesaria. Familiarícese con las regulaciones de MSDE, agencias de apoyo a la comunidad, y la incorporación de pruebas de evaluación en su práctica rutinaria.

Course: ECS096  4 Hours
$21 + $37 fee = $58; NMR add $50
Westfield South
CRN#: 25300  1 Session  S
12/2  9 a.m.-1 p.m.

Preparación para la credencial de desarrollo infantil
Este curso le ayudará a preparar la carpeta de recursos profesionales así como repasar las áreas funcionales que comprenden la credencial de desarrollo infantil otorgada por el Consejo Profesional de Washington, D.C. (3.0 CEUs) Las personas mayores de 60 años no pagan la matrícula, solo el derecho de admisión.

Course: ECS028  30 Hours
$105 + $170 fee = $275; NMR add $140
Rockville Campus
CRN#: 25293  6 Sessions  S
9/30-11/4  9 a.m.-2:30 p.m.

SALUD, SEGURIDAD, Y NUTRICIÓN

Administración de medicamentos
Aprenda las prácticas y procedimientos establecidos por la Oficina del Cuidado al Menor del estado de Maryland para administrar medicamentos a niños en guarderías. También aprenderá métodos de observación, registro de datos y técnicas apropiadas de manejo. (0.6 CEUs) Las personas mayores de 60 años no pagan la matrícula, solo el derecho de admisión.

Course: ECS069  6 Hours
$41 + $54 fee = $95; NMR add $50
Rockville Campus
CRN#: 25294  1 Session  S
11/11  9 a.m.-3:30 p.m.
Refund Policy
Refunds are paid at 100% for classes cancelled, dropped online, or in person (using a Drop Form), prior to the start date of the class. Refunds are also paid at 100% if class is dropped prior to the Refund Date printed on your registration confirmation. DO NOT drop classes online on or after the day the class begins; you will not receive a refund. APPE students must call 240-567-7262 for refund/withdrawal instructions. Refunds for open enrollment classes will go to the registered student of record. For the Drop Form and more information, visit www.montgomerycollege.edu/wdce/register/refundpolicy.html.

4 Easy Ways to Register

On the Web
If you have enrolled in a Montgomery College class, and are paying by credit card or checking account, you can register on the web. Visit: www.montgomerycollege.edu/wdce/registerops.html and click on “Register by Web.”

By Mail
Mail completed registration form with payment to:
Montgomery College Workforce Development & Continuing Education, Rockville Campus
Campus Center, Room 220
51 Mannakee Street
Rockville, MD 20850

By Fax
Fax completed registration form indicating credit card payment to Montgomery College at 240–567–1877.

Walk-In
A completed registration form with payment may be submitted at any of these locations:

Gaithersburg Business Training Center, Room 400
8:30 a.m.–9 p.m. (Mon–Fri); 8:30 a.m.–4 p.m. (Sat)

Germantown Campus
Humanities and Social Sciences Building, Room 241 and/or 243
8:30 a.m.–4:30 p.m. (Mon–Fri)

Rockville Campus
220 Campus Center
8 a.m.–7 p.m. (Mon–Thur); 8 a.m.–5 p.m. (Fri)
8:30 a.m.–12 p.m. (Sat)

Takoma Park/Silver Spring Campus
CF 230, Customer Service
8:30 a.m.–5 p.m. (Mon–Fri)

Westfield South, Suite 306**
8:30 a.m.–9 p.m. (Mon–Thur); 8:30 a.m.–4:30 p.m. (Fri); 8:30 a.m.–4 p.m. (Sat)

NOTE: Cash payments must be paid in the Cashiers’ Offices at the Germantown, Rockville, or Takoma Park/Silver Spring campuses between 8:30 a.m.–1 p.m. and 2–4:30 p.m., Mon–Fri.

Payments due at time of registration
** Disability access for this leased site is on the same side as the movie theatre entrance. For more information regarding disability access at this site, or if any individuals are facing accessibility issues anywhere in the Westfield South Center, please call 240-567-8841.

If you need support services due to a disability, please contact Ms. Natalie Martinez at least sixweeks prior to the start of class to arrange for accommodations and/or assistive technology.
Natalie Martinez: 240-567-4118
E-mail: natalie.martinez@montgomerycollege.edu
REGISTRATION FORM
Workforce Development & Continuing Education

Please Print Clearly

All information is required. Incomplete forms will be returned to the student unprocessed. For registration assistance call 240-567-5188.
Fax completed registration form with credit card information to 240-567-1877 or 240-567-5615 or 204-567-7937.
Mail completed registration form with payment to WD&CE Registration, 51 Mannakee Street, CC 220, Rockville, MD 20850.

College ID Number: M 2

Last Name First Name Middle Initial

Birthdate Month - Day - Year

Sex □ Female □ Male

Address House # and Street Name (Do NOT use P.O. Box or you will be charged Non-Md. resident fee.) Apt. #

City State Zip -

Home Phone Work Phone E-Mail

Have you attended MC before? □ Yes □ No

How did you hear about us? □ Received brochure in mail □ Website □ Social media □ Advertisement □ On campus □ Other

Military: If the military is paying for your course(s), you must submit the last 4 digits of your SSN.

STUDENTS WITH DISABILITIES
If you need support services due to a disability, call Workforce Development & Continuing Education at 240-567-4118 at least three weeks before class begins.

ETHNICITY: Choose one. (Disclosure not mandatory by Montgomery College, but is required by the U.S. Department of Education.)
□ Not Hispanic or Latino □ Hispanic or Latino

RACE: Choose all that apply, you may choose more than one. (Disclosure not mandatory by Montgomery College, but is required by the U.S. Department of Education.)
□ American Indian or Alaskan Native □ Asian □ Black or African American □ Native Hawaiian and other Pacific Islander □ White

□ U.S. Citizen □ Permanent Resident (Circle one: Green Card / Working Card) □ Other Immigration Status ________ (Used for tuition-setting purposes only)

CHECK ALL THAT APPLY:
□ I have been a Maryland resident [as defined in the Montgomery College Catalog] for at least three months.
□ I am 60 years of age or older. (Applicable to designated tuition waiver courses for Maryland residents only.)
□ I am a Maryland National Guard member enlisted for at least a 24 month period and submitting proof of such from the adjutant general’s office.

CRN # Course # Course Title Start Date Tuition Course Fee Non-Md. Fee Course Total

Code: CC

Refunds will go to the registered student of record.

Total Due $

I certify that the information on this registration is correct and complete. I am aware of and will adhere to College policies as published in the Student Handbook.
I understand that non-attendance and/or failure to file all registration changes in writing with the Admissions and Records Office does not relieve me of responsibility for tuition and fee charges incurred. I agree to abide by the policies and procedures of the College, including without limitation, the Student Code of Conduct and any payment liabilities. I hold the College harmless for any errors I have made that may affect a request for a subsequent refund or academic appeal.

Student Signature Required __________________________  Date ____________

Please indicate payment by: □ Check (payable to Montgomery College)  Credit card: □ MasterCard □ VISA □ Discover

Credit Card Information: Expiration date on card Month / Year 3 or 4 digit Security code on your card

Credit Card Number

Name on Card

Card holder signature required __________________________  Date ____________

NOTE: Credit card information will be detached and disposed of promptly and properly after payment is approved.

Montgomery College is an Equal Opportunity Affirmative Action Title IX institution.
Let Us Train Your Work Force
At Your Place!
ON-SITE TRAINING

The Early Childhood Education Department offers early childhood courses in English and in Spanish.

We can individualize the content and training hours to meet your staff's specific learning needs. We will provide faculty who are subject matter experts with industry experience. All of our classes meet the Maryland State Department of Education training requirements.

For more information, e-mail: nelida.andres@montgomerycollege.edu.

http://www.montgomerycollege.edu/wdce/ce/earlychild.html