Health Sciences

Students must understand and meet all requirements and/or standards imposed by recognized professional societies and all contract requirements imposed on College students by the institution or agency where the clinical practice is to occur. For details, visit www.montgomerycollege.edu/wdce/healthsciencesinstitute.html
Health Care Courses

Certified Medicine Aide (CMA)

Mandatory Orientation Session for CMA
June 5 • 5–7:30 p.m.
Montgomery College,
Takoma Park/Silver Spring Campus
Health Science Center Room 126

Medicine Aide (CMA) Classroom ▲
This is part one of a two-part course that trains licensed, certified geriatric nursing assistants to become certified to administer medications to nursing home clients. Prerequisites: Attending the CMA Orientation Session and scoring an 80% or higher on both the mandatory reading and math tests. You must present upon arrival on the first day of class a current CNA and GNA license and recommendation letter from your current employer stating employment as a GNA of 12+ months or equivalent time in a long-term care facility. TWA
Course: AHT037 45 Hours
$520 + $214 fee = $734; NMR add $350
Takoma Park/Silver Spring Campus
CRN#: 13670 8 Sessions R,S
7/5-7/28 5:15-9:30 p.m.(R)
7 a.m.-2:30 p.m.(S)

Medicine Aide (CMA) Clinical ▲
This is part two of the Medicine Aide course, which gives you clinical experience performing supervised medication passes. Prerequisite: You must pass a written final exam with a grade of 80 percent or higher for Medicine Aide Classroom. TWA
Course: AHT226 47 Hours
$760 + $168 fee = $928; NMR add $400
Arcola Health and Rehabilitation
CRN#: 13677 9 Sessions R,S
8/2-8/30 5:15-9:30 p.m.(R)
7 a.m.-2:30 p.m.(S)

If any class is cancelled due to inclement weather, there will be a make up session added.

Medicine Aide Update
Find out about new medications, procedures, and protocols, and get the training needed to satisfy recertification requirements for medicine aides. Prerequisite: Applicants must present a current Medicine Aide certificate and Geriatric Nursing Assistant license upon arrival at the class. Students may only register 90 days before their certification expires or within 30 days after expiration of their certificate. Please check your expiration date before registering for this course. TWA
Course: AHT145 9 Hours
$100 + $46 fee = $146; NMR add $120

Asbury Methodist Village

CRN#: 44018 1 Session S
5/19 8 a.m.-5:45 p.m.
CRN#: 44017 1 Session S
6/23 8 a.m.-5:45 p.m.
CRN#: 13671 1 Session S
7/21 8 a.m.-5:45 p.m.

Clinical Medical Assistant

Clinical Medical Assistant Program ▲
This program is intended for students who want to prepare for an exciting, challenging, and rewarding career in healthcare. This program will train you to assist physicians by performing functions related to the clinical responsibilities of a medical office. Instruction includes preparing patients for examination and treatment, routine laboratory procedures, diagnostic testing, technical aspects of phlebotomy, and the cardiac life cycle. You will review important topics including phlebotomy, pharmacology, the proper use and administration of medications, taking and documenting vital signs, cardiology including proper lead placements, professional workplace behavior, ethics, and the legal aspects of healthcare. This program includes 96 hours of classroom lecture and hands-on labs and a clinical externship opportunity (Course# HHS126) at a local healthcare provider. To be eligible for the clinical rotation, you must successfully complete the 96-hour course, submit to a thorough background check and drug screening, and meet other requirements. Note: Upon successful completion of this program, students would be eligible to sit for the National Healthcareer Association (NHA) Certified Clinical Medical Assistant (CCMA) national examination. This course is VA-approved for GI Bill benefits. TWA
Course: HHS112 96 Hours
$1,650 + $600 fee = $2,250; NMR add $1,050
Takoma Park/Silver Spring Campus
CRN#: 13753 24 Sessions M,W
6/4-8/29 5-9 p.m.
No class 7/2, 7/4

Clinical Medical Assistant—Labs and Clinical Externship ▲
This 90-hour course serves as the required lab (40 hours) and clinical externship (50 hours) part of the Clinical Medical Assistant Program. Focus will be on the clinical responsibilities of the medical office; assisting the physician with patient contact and related care; preparing patients for examination and treatment; routine laboratory procedures and diagnostic testing; HIPAA and patient confidentiality; the legal aspects of healthcare and related regulatory issues; recording and taking vital signs, blood pressure, and other patient care items related to the physician’s office visit; review and administration of medications, allergies, and other pharmacology related items; laboratory procedures; phlebotomy and the proper techniques to collect specimens for laboratory analysis; and cardiology and the proper placement of leads when taking a 12 lead EKG.

To be eligible for this course, you must be enrolled in and/or have successfully completed the 96-hour classroom course, submit to a thorough background check and drug screening, and meet other requirements. Upon successful completion of both courses, you would be eligible to sit for the National Healthcareer Association (NHA) Certified Clinical Medical Assistant (CCMA) national examination. TWA

Course: HHS126 90 Hours
$800 + $350 fee = $1,150; NMR add $650

Takoma Park/Silver Spring Campus
CRN#: 13755 10 Sessions T
6/5-8/14 5-9 p.m.
No class 7/3

CRN#: 13756 10 Sessions R
6/7-8/16 5-9 p.m.
No class 7/5

Health Career Training

EKG Technician ▲
Prepare to take the Electrocardiograph (EKG) Technician exam offered by the American Society of Phlebotomy Technicians (ASPT). EKG technicians work in physician offices, hospitals, clinics, and other health care facilities, and are responsible for performing electrocardiogram tests to monitor and record electrical impulses transmitted by the heart. This course includes background information on anatomy and physiology of the heart, medical disease processes, medical terminology, medical ethics, and legal aspects of patient contact. Learn the function and proper use of the EKG machine and the Holter Monitor, and demonstrate lead placement for a 12-lead electrocardiogram. Compare normal and abnormal EKG printed readings and measure various “peaks and troughs.” TWA

Course: HHS051 50 Hours
$1,300 + $650 fee = $1,950; NMR add $800

Takoma Park/Silver Spring Campus
CRN#: 13748 20 Sessions T,R
6/5-8/16 6:30-9 p.m.
No class 7/3, 7/5

Health Access and Registration Professional Program ▲♥
This comprehensive program will prepare students to handle patient encounters, patient customer service, and other areas related to intake and the coordination of a patient’s healthcare experience. This program covers important background information on the healthcare profession including interpersonal skills, patient confidentiality, medical ethics and law, medical terminology, basics of insurance billing and coding, telephone techniques, scheduling appointments, and medical records management. Additional key program topics include customer service, referral/transfer services, resource scheduling, patient check-in, admission, registration, revenue cycle and information systems, statistical reporting, customer satisfaction and retention, leadership and management, and other relevant topics. Students who complete this program will be eligible to sit for the National Association of Healthcare Access Management (NAHAM) Certified Healthcare Access Manager (CHAM), or the Certified Healthcare Access Associate (CHAA) national certification exams, depending upon your professional experience level and other factors. TWA

Course: HHS108 90 Hours
$1,550 + $675 fee = $2,225; NMR add $1,050

Rockville Campus
CRN#: 13752 20 Sessions T,R
6/5-8/16 5-9:30 p.m.
No class 7/3, 7/5

Oral Communication in Healthcare Settings
This course is designed for those interested or preparing to work in the healthcare industry and provides proper communication, phrasing and clear speech while communicating with patients, visitors and coworkers. Topics include: practicing proper pronunciation, phrasing, and clear speech in the healthcare setting; practice basic principles of communication techniques to include vocabulary, telephone communication skills; conversation engagement with patients; and team members using oral reading of dialogue, role playing, etc. geared toward enhancing the students’ understanding of and comfort with proper English usage in American healthcare situations. TWA

Course: AHT239 36 Hours
$445 + $70 fee = $515; NMR add $250

Takoma Park/Silver Spring Campus
CRN#: 44021 18 Sessions M,W
5/21-7/25 4:30-6:30 p.m.
No class 5/28, 7/4

NMR Non-Md. resident  TWA Tuition Waiver Applies ▲ Tuition Installment Plan  ♥ VA Approved Class
Pharmacy Technician Certification▲♥
This comprehensive 72-hour course will prepare students to enter the pharmacy field and take the Pharmacy Technician Certification Board’s PTCB exam. A GED or High School diploma is required to sit for the PTCB exam. Technicians work in hospitals, home infusion pharmacies, community pharmacies, and other health care settings—working under the supervision of a registered pharmacist. Course content includes medical terminology specific to the pharmacy, reading and interpreting prescriptions, and defining drugs by generic and brand names. Students will learn dosage calculations, I.V. flow rates, drug compounding, dose conversions, dispensing of prescriptions, inventory control, and billing and reimbursement. Students successfully completing this course will receive pre-paid vouchers to take the PTCB exams. These vouchers are valid for 90 days past the date of the last class. Exams must be taken during that time. TWA

Course: HHS105 72 Hours
$1,350 + $650 fee = $2,000; NMR add $1,050

Gaithersburg Business Training Center
CRN#: 13750 24 Sessions T,R
6/5-8/30 6-9 p.m.
No class 7/3, 7/5

Germantown Campus
CRN#: 13751 24 Sessions M,W
6/4-8/29 6-9 p.m.
No class 7/2, 7/4

Takoma Park/Silver Spring Campus
CRN#: 13749 12 Sessions S
6/2-8/25 8:30 a.m.-2:30 p.m.
No class 7/7

Phlebotomy Technician▲♥
Classroom work includes medical terminology, anatomy and physiology review, blood collection procedures, specimen collection practice, and specimen processing and handling. Laboratory operations are reviewed including safety, quality control, universal precautions, routine laboratory tests, confidentiality, and ethics. This class must be taken with Phlebotomy Technician Clinical (HHS115). TWA

Course: HHS034 90 Hours
$1,550 + $600 fee = $2,150; NMR add $1,050

Takoma Park/Silver Spring Campus
CRN#: 13747 20 Sessions M,W
6/4-8/15 5-9:30 p.m.
No class 7/2, 7/4

Phlebotomy Technician—Clinical Internship
This class includes a 40-hour clinical opportunity at a local healthcare provider. In addition to other requirements, to be eligible for this Phlebotomy Technician Clinical Internship class, you must have completed or currently be enrolled in Montgomery College’s 90-hour Phlebotomy Technician Program. Additionally, you must submit to a thorough background check and meet other requirements. These costs are not included in the tuition and fees for this class. Special requirements include Hepatitis B immunization, negative tuberculosis test, and blood test to check immunity statutes: Varicella Zoster IgG Ab; Rubella IgG; Rubeola IgGAb; and Mumps IgG Ab. Information concerning these requirements will be provided the first night of class. This class must be taken with Phlebotomy Technician (HHS034). TWA

Course: HHS115 40 Hours
$200 + $125 fee = $325; NMR add $160

Holy Cross Hospital Silver Spring
CRN#: 13754 1 Session 6/4-8/15

Nursing Related Courses

Basic Math and Reading Review for Potential Nursing Assistant Students
This course is designed for students who are preparing to enter the Nursing Assistant program who need to pass the basic math and reading tests administered during the Nursing Assistant Orientation. The content provides a review of basic reading and math skills with review, student interaction on the white board, and group work. Topics for math will include how to set-up and solve addition, subtraction, multiplication, division, and converting fractions to decimals. Topics for reading will include review and summarizing skills. A battery of practice and time-management tests will be administered to familiarize students with the format of the exams. TWA

Course: AHT237 8 Hours
$50 + $15 fee = $65; NMR add $50

Takoma Park/Silver Spring Campus
CRN#: 44020 2 Sessions T,R
5/29-5/31 9 a.m.-1:15 p.m.
CRN#: 13678 2 Sessions T,R
8/7-8/9 11 a.m.-3:15 p.m.

If any class is cancelled due to inclement weather, there will be a make up session added.
Hospital-Based Certified Nursing Assistant Classroom and Laboratory ▲

This course is designed for students who are interested in becoming a certified nursing assistant in the acute hospital setting. Through lecture, discussion, and hands-on practice, you will learn basic nursing skills such as taking vital signs, assuring patient safety, and caring for patients with a variety of diseases. You must pass this class with an average of 80% in order to advance to the hospital-based clinical class. Pre-requisites: Attending the CNA Orientation session; scoring at least 80% on both the mandatory reading and math tests; and passing a basic computer competency skill. You will be required to have a criminal background check, obtain a CPR Healthcare Provider certification and up to date immunizations (MMR, Varicella, Hep B, TDap, Influenza) and TB skin test or chest x-ray before the midterm exam. TWA

Course: NUR070 88 Hours
$820 + $265 fee = $1,085; NMR add $650

Shady Grove Hospital
CRN#: 14110 22 Sessions  T,R,U
6/10-7/29  5:30-9:45 p.m.(T,R)
           12:30-4:45 p.m.(U)
First class and Sunday labs are held at the Takoma Park/Silver Spring Campus Health Science Center. First class meets in HC 345.

Hospital-Based Certified Nursing Assistant (CNA) Clinical ▲

This course is designed for students who have successfully completed the Hospital-Based Certified Nursing Assistant Classroom. You will apply basic nursing skills learning in the classroom and laboratory practice on patients in the acute hospital setting. Basic computer skills are necessary in this environment along with teamwork and communication skills with team members. After successful completion of the classroom and clinical sections, you will receive a certificate of completion from Montgomery College and be eligible to apply for Certified Nursing Assistant certification through the Maryland Board of Nursing. TWA

Course: NUR071 60 Hours
$760 + $150 fee = $910; NMR add $400

Shady Grove Hospital
CRN#: 14111 12 Sessions  T,R,U
7/31-8/26  5:30-9:45 p.m.(T,R)
           7:30 a.m.-4:30 p.m.(U)
Last class on 8/26 meets 8 a.m.-12:15 p.m.

CPR and First Aid

Basic Cardiac Life Support for Healthcare Providers
This course teaches basic life support (BLS) to healthcare professionals and rescue personnel. You will learn adult, infant, and child cardiopulmonary resuscitation (CPR) with the use of the automated external defibrillator (AED), training in rescue breathing with barrier devices and the use of bag-masks, as well as foreign-body airway management. You will receive an American Heart Association BLS Healthcare Provider e-card that is valid for two years after successfully completing the written exam and skills tests. You must attend the entire session to receive a card. This course is primarily for those working in the health-care field (nurses, EMTs, respiratory, physical & occupational therapists, medical/nursing students, and other allied health personnel). The course cost includes textbook, BLS for Healthcare Providers Student Manual. Note: Students must be aware that classes may run longer than the posted times due to class size and/or other factors outside of the instructor’s control. Courses may be cancelled due to insufficient enrollment. Half hour lunch break included in class time. Wear comfortable clothes and bring a towel or blanket for CPR practice. TWA

Course: CPR007 6 Hours
$62 + $40 fee = $102; NMR add $120

Gaithersburg Business Training Center
CRN#: 44055 1 Session  F
6/22 9 a.m.-3:30 p.m.
CRN#: 13701 1 Session  F
7/13 9 a.m.-3:30 p.m.

Rockville Campus
CRN#: 44061 1 Session  S
5/12 9 a.m.-3:30 p.m.
CRN#: 44056 1 Session  S
6/30 9 a.m.-3:30 p.m.
CRN#: 13702 1 Session  S
7/28 9 a.m.-3:30 p.m.

Takoma Park/Silver Spring Campus
CRN#: 44058 1 Session  F
5/4 9 a.m.-3:30 p.m.
CRN#: 44060 1 Session  W
5/30 9 a.m.-3:30 p.m.
CRN#: 44059 1 Session  S
6/9 9 a.m.-3:30 p.m.
CRN#: 44057 1 Session  W
6/27 9 a.m.-3:30 p.m.
CRN#: 13704 1 Session  S
7/7 9 a.m.-3:30 p.m.
CRN#: 13705 1 Session  S
8/4 9 a.m.-3:30 p.m.
CRN#: 13703 1 Session  S
8/11 9 a.m.-3:30 p.m.
CPR, AED & Basic First Aid Course
This class is designed for individuals who do not work in healthcare but who desire, or are required, to have CPR, AED, and first aid knowledge and skills in order to respond to medical emergencies (e.g., camp directors and counselors, emergency response teams in business and industry, school bus drivers, adult residential personnel, child care workers, teachers, parents, and babysitters). Students will receive an American Safety and Health Institute (ASHI) course completion card that is valid for two years after successfully completing the written exam and skills test. Students must attend the entire session to receive a card.

NOTE: Students must be aware that classes may run longer than the posted times due to class size and/or other factors outside of the instructor’s control. Courses may be cancelled due to insufficient enrollment. Wear comfortable clothes and bring a towel or blanket for CPR practice. TWA

Course: CPR090 6 Hours
$62 + $40 fee = $102; NMR add $120

Gaithersburg Business Training Center
CRN#: 44063 1 Session S
5/5 9 a.m.-3:30 p.m.
CRN#: 44062 1 Session S
6/16 9 a.m.-3:30 p.m.

Nursing Health Career Training Advancement

NCLEX RN Review ▲
This course is designed for students who have completed an RN program of study and who require preparation in order to sit for the NCLEX RN licensure examination. Topics will include an overview of anatomy and physiology, test taking strategies, and critical thinking. NCLEX questions will be practiced with rationales and explanations. Upon completion of this course you will be able to: 1. Apply the nursing process to clients with selected medical, surgical, pediatric, female reproductive and psychiatric conditions. 2. Describe pathophysiology related to selected conditions likely to be on the NCLEX RN examination. 3. Practice answering multiple choice questions similar to those on the NCLEX RN examination. TWA

Course: NUR072 100 Hours
$880 + $312 fee = $1,192; NMR add $650

Takoma Park/Silver Spring Campus
CRN#: 14112 20 Sessions T,R
6/5-8/9 4-9:15 p.m. (R)

Online Nurse Refresher Course ▲
This course is designed for RNs and LPNs who desire to maintain or re-establish their active license to reenter the nursing field. The program includes both online and hands-on experience. Theory will be delivered totally online and will include: online lectures to include topics such as reviewing anatomy and physiology, major disease pathology, current treatment strategies, legal issues, pharmacology, physical assessment, nursing process, documentation, current trends, evidence-based practice, end-of-life issues, videos, discussion groups, and other learning activities. You must register for Nursing Lab (NUR023) and Nusing Clinical (NUR007)

Attendance is required for the on-Campus lab which will be taught at Montgomery College and clinical will be taught off-Campus. TWA

Course: NUR069 100 Hours
$1,225 + $235 fee = $1,460; NMR add $650

Takoma Park/Silver Spring Campus
CRN#: 44154 4 Sessions W
6/4-7/22 5-9:15 p.m.

Nursing Lab
This lab is for registered or licensed practical nurses returning to the work force or wishing to refresh their clinical skills. Topics include nursing process, communication, nursing care and procedures, current trends in documentation, and pharmacology. There is no payment plan for this lab. Prerequisite: completion of the nurse refresher classroom from Montgomery College. TWA

Course: NUR023 8 Hours
$210 + $55 fee = $265; NMR add $140

Takoma Park/Silver Spring Campus
CRN#: 13797 2 Sessions T,R
7/24-7/26 5-9:15 p.m.
Nursing Refresher: Clinical ▲
Practicing nurse experts supervise your 60 hours of clinical experience in medical-surgical nursing, which includes patient assignments, team work, completing documentation and care plans, and giving medication. Basic skills lab practice and emergency medicine review will be provided. You must register for the classroom and clinical in order to use the payment plan. There is a nonrefundable fee to participate in the payment plan. Prerequisite: Concurrent enrollment in NUR069 and NUR007. An e-mail will be sent to you at the address you have given the college once you have registered with information regarding the following:
A. Nursing License: If your Maryland license has lapsed, you must apply for, pay for, and receive an inactive license. If you have an active license from any state other than Maryland, you must apply for and receive a Maryland license before starting your clinical.
B. CPR Certification: This must be a healthcare provider-level course from American Heart Association or equivalent. Montgomery College provides this course at a special price for students. Please wait for information in the letter that will be sent once you register.
C. 1. A complete physical exam, signed by your health provider, within 9 months of the start date for clinical. (You must use the Montgomery College Nurse Refresher Health Inventory form).
2. Proof of immunity to the following diseases:
   * Mumps, Measles (Rubeola) and Rubella,
   * Varicella, *Hepatitis B, *Influenza, Tdap
Please note: Vaccine series must be started prior to clinical start date. All laboratory titers must have date blood was drawn as well as test results.
3. Tuberculin Skin Test: (Mantoux Tuberculine test) within 9 months of the start date for clinical is required. If test results show TB exposure in the past or present, you must obtain clearance from your health provider that you are able to attend clinical. A chest x-ray may be needed. TWA
Course: NUR007 60 Hours
$1,100 + $210 fee = $1,310; NMR add $650
Holy Cross Hospital Silver Spring
CRN#: 14042 6 Sessions S
7/28-9/1 6 a.m.-4:30 p.m.
CRN#: 13795 12 Sessions M,W
7/30-9/10 6-11:15 p.m.
No class 9/3

RN Case Manager/Delegating Nurse Training for Assisted Living
This 16-hour course, approved by the Maryland Board of Nursing, provides a basic foundation for nursing practice of the registered nurse who delegates nursing functions in the assisted living setting, including medication administration, and who teaches medication administration to the medication technician in assisted living. Topics to be covered include history of assisted living programs; regulations governing CM/DN practice; overview of CM/DN role and responsibilities; teaching medication administration to the medication technician; case management principles; delegation of nursing practice; communication; adult learning principles; and legal, ethical, and business issues. TWA
Course: NUR014 16 Hours
$285 + $75 fee = $360; NMR add $160
Takoma Park/Silver Spring Campus
CRN#: 13796 2 Sessions S
7/14-7/21 7:30 a.m.-4 p.m.

SAVE A LIFE
Learn basic cardiac life support, AED, and first aid training through Montgomery College, Workforce Development and Continuing Education, certification training classes are offered on all campuses for everyone.

If any class is cancelled due to inclement weather, there will be a make up session added.
Certified Nursing Assistant / Geriatric Assistant Program

To register for CNA courses you MUST ATTEND the FREE orientation session which includes the FREE mandatory reading and math test that you must pass to register.

All payments for CNA Classroom and CNA Clinical and additional fees are due at time of registration. Seats for the Classroom and Clinical are limited.

You must be at least 18 years old and have a Social Security Number or Tax Identification Number for the Maryland Board of Nursing licensing process upon successful completion, as well as a Social Security Number for nursing homes that require criminal background checks prior to being on their premises for educational purposes.

Additional Fees:
There will be additional fees for TB test, CPR training, CNA application, GNA application, fingerprinting, and uniforms. These costs will be discussed at orientation.

Below are the schedules for the classroom portion and the clinical portion of the CNA.

Mandatory orientation session is at the Takoma Park/Silver Spring Campus
Health Sciences Center on
April 17 from 5-8 p.m.
in room HC222
or
May 8 from 10 a.m.-1 p.m.
in room HC201.

Certified Nursing Assistant Classroom (CNA) ▲
Course: AHT028 88 Hours
Through lecture, discussion, and hands-on practice you will learn basic nursing skills such as taking vital signs, assuring patient safety, and caring for patients with a variety of diseases and related disorders. After successful completion of the classroom and clinical portions, you will receive an attendance award from Montgomery College. You may then apply to take the Geriatric Nursing Assistant Licensing examination. Prerequisites: Attending the CNA Orientation Session and scoring an 80% or higher on both the mandatory reading and math tests. A criminal background check may be required; obtain a CPR Healthcare Provider certification before the start of the midterm exam; a negative TB skin test (PPD) or chest x-ray may be required before class starts. TWA.
$820 + $265 fee = $1,085; NMR add $650

Certified Nursing Assistant Clinical (CNA)▲
Course: AHT223 60 Hours
This course is only for students who have successfully completed Certified Nursing Assistant—Classroom (AHT028). TWA
760 + $150 fee = $910; NMR add $400

The corresponding classroom and clinical MUST be taken together, no substitutions. Students must show identification.

CNA Classroom at Takoma Park/Silver Spring Campus
CRN#: 44013  22 Sessions  M,W,F  5/14-7/6  5-9:15 p.m.
No class 5/28, 7/4

CNA Clinical at Arcola Health and Rehabilitation Center
CRN#: 13673   12 Sessions   M,W,F  7/9-8/3  5-9:15 p.m.(M,W); 7 a.m.-4 p.m.(F)
Last class on 8/3 meets 7-11:15 a.m.

CNA Classroom at Brooke Grove Rehabilitation and Nursing
CRN#: 44015  13 Sessions  M,W,R  5/21-6/20  8 a.m.-3:30 p.m. (5/21-6/18);
Last class on 6/20 meets 8 a.m.-12 p.m.

CNA Clinical at Brooke Grove Rehabilitation and Nursing
CRN#: 13675  9 Sessions  M,W,R  6/21-7/12  8 a.m.-3:30 p.m.
Last class on 7/12 meets 8 a.m.-12 p.m.

CNA Classroom at Gaithersburg Business Training Center and Asbury Methodist Village
CRN#: 44014  17 Sessions  M,W,S  6/4-7/14
No class 7/4

CNA Clinical at at Asbury Methodist Village
CRN#: 13674  12 Sessions  M,W,S  7/16-8/11

CNA Classroom at Asbury Methodist Village
CRN#: 44012  22 Sessions  T,R,F  6/5-7/24

CNA Clinical at Asbury Methodist Village
CRN#: 13672  9 Sessions  T,R,S  7/26-8/14

CNA Classroom at Brooke Grove Rehabilitation and Nursing
CRN#: 13669  13 Sessions  M,W,R  7/16-8/13

CNA Clinical at Brooke Grove Rehabilitation and Nursing
CRN#: 13676  9 Sessions  M,W,R  8/15-9/5
No class 9/3

LOOKING FOR A NEW CAREER?
Consider becoming a Certified Nursing Assistant

Through our CNA program, you can become certified through the Maryland Board of Nursing in a few weeks.
Tuition Installment Plan
Courses with a ▲ have a tuition installment plan available: pay one-third of class total as a down payment at time of registration, then pay the balance in two payments before the class ends. There is a nonrefundable fee to participate in the payment plan. Students desiring to use the payment plan must register online.

Tuition Waiver
Only noncredit courses designated “TWA” tuition waiver applies in each publication will be available for tuition waiver. This statement appears in each applicable course description. Only tuition is waived; required fees must be paid by the student. Documents must be received at time of registration.

Senior Tuition Waiver: Maryland residents 60 years or older by the start date of the class may have tuition waived.

Disability Tuition Waiver: This waiver has been reinstated. Please go to montgomerycollege.edu/wdce/register/disabilitywaiver.html for information.

National Guard Tuition Waiver: If you are currently a member of the Maryland National Guard and are enlisted for at least a 24-month period, you are eligible for a 50 percent tuition waiver. You must submit proof of such from the adjutant general’s office.

VA-Approved Course: Courses indicated with this ♥ symbol are approved for VA educational benefits under Title 38, U.S.C., Section 3676. (Post 9/11 GI Bill). For more information, visit http://cms.montgomerycollege.edu/wdce/register/vabenefits.html.

Refund Policy
Refunds are paid at 100% for classes cancelled, dropped online, or in person (using a Drop Form), prior to the start date of the class. Refunds are also paid at 100% if class is dropped prior to the Refund Date printed on your registration confirmation. DO NOT drop classes online on or after the day the class begins; you will not receive a refund. APPE students must call 240-567-7262 for refund/withdrawal instructions. Refunds for open enrollment classes will go to the registered student of record. For the Drop Form and more information, visit www.montgomerycollege.edu/wdce/register/refundpolicy.html.

Disability Tuition Waiver:
This waiver has been reinstated. Please go to montgomerycollege.edu/wdce/register/disabilitywaiver.html for information.

National Guard Tuition Waiver:
If you are currently a member of the Maryland National Guard and are enlisted for at least a 24-month period, you are eligible for a 50 percent tuition waiver. You must submit proof of such from the adjutant general’s office.

VA-Approved Course:
Courses indicated with this ♥ symbol are approved for VA educational benefits under Title 38, U.S.C., Section 3676. (Post 9/11 GI Bill). For more information, visit http://cms.montgomerycollege.edu/wdce/register/vabenefits.html.
REGISTRATION FORM  
Workforce Development & Continuing Education  
Please Print Clearly

All information is required. Incomplete forms will be returned to the student unprocessed. For registration assistance call 240-567-5188.  
FAX completed registration form with credit card information to 240-567-1877 or 240-567-5615 or 240-567-7937.  
Mail completed registration form with payment to WD&CE Registration, 51 Mannakee Street, CC 220, Rockville, MD 20850.

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<tr>
<th>Cell Phone</th>
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</table>

Have you attended MC before?  ☐ Yes  ☐ No

If you have ever taken a credit class at MC and the last class (credit or non-credit) you took at MC was more than 4 years ago, you must also complete and submit a Student Reactivation form found at: http://www.montgomerycollege.edu/studentforms.

How did you hear about us?  ☐ Received brochure in mail  ☐ Website  ☐ Social media  ☐ Advertisement  ☐ On campus  ☐ Other

Military: If the military is paying for your course(s), you must submit the last 4 digits of your SSN.

STUDENTS WITH DISABILITIES: If you need support services due to a disability, call Workforce Development & Continuing Education at 240-567-4118 at least three weeks before class begins.

ETHNICITY: Choose one. (Disclosure not mandatory by Montgomery College, but is required by the U.S. Department of Education.)  ☐ Not Hispanic or Latino  ☐ Hispanic or Latino

RACE: Choose all that apply, you may choose more than one. (Disclosure not mandatory by Montgomery College, but is required by the U.S. Department of Education.)

☐ American Indian or Alaskan Native  ☐ Asian  ☐ Black or African American  ☐ Native Hawaiian and other Pacific Islander  ☐ White  ☐ U.S. Citizen  ☐ Permanent Resident (Circle one: Green Card / Working Card)

☐ Other Immigration Status  ________________ (Used for tuition-setting purposes only.)

CHECK ALL THAT APPLY:

☐ I have been a Maryland resident [as defined in the Montgomery College Catalog] for at least three months.

☐ I am 60 years of age or older. (Applicable to designated tuition waiver courses for Maryland residents only.)

☐ I am a Maryland National Guard member enlisted for at least a 24 month period and submitting proof of such from the adjutant general’s office.

<table>
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<tr>
<th>CRN #</th>
<th>Course #</th>
<th>Course Title</th>
<th>Start Date</th>
<th>Tuition</th>
<th>Course Fee</th>
<th>Non-Md. Fee</th>
<th>Course Total</th>
</tr>
</thead>
</table>

| Code: HC |

Refunds will go to the registered student of record.  

Total Due $ 

I certify that the information on this registration is correct and complete. I am aware of and will adhere to College policies as published in the Student Handbook.

I understand that non-attendance and/or failure to file all registration changes in writing with the Admissions and Records Office does not relieve me of responsibility for tuition and fee charges incurred. I agree to abide by the policies and procedures of the College, including without limitation, the Student Code of Conduct and any payment liabilities. I hold the College harmless for any errors I have made that may affect a request for a subsequent refund or academic appeal.

Student Signature Required

Date

Please indicate payment by:  ☐ Check (payable to Montgomery College)  

Credit card:  ☐ MasterCard  ☐ VISA  ☐ Discover

Credit Card Information: Expiration date on card

<table>
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<tr>
<th>Month</th>
<th>Year</th>
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</table>

3 or 4 digit Security code on your card

Credit Card Number

Name on Card

Card holder signature required

Date

Montgomery College is an Equal Opportunity Affirmative Action Title IX institution.
Health Sciences

SUMMER 2018

COURSE SCHEDULE

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  Geriatric Assistant Program .......... 8

All Health Sciences Students:

Students must understand and meet all requirements and/or standards imposed by recognized professional societies and all contract requirements imposed on College students by the institution or agency where the clinical practice is to occur. For details, visit www.montgomerycollege.edu/wdce/healthsciencesinstitute.html

Montgomery College
Health Sciences Building
7977 Georgia Avenue
Silver Spring, Maryland 20910

240-567-5188 www.montgomerycollege.edu/wdce/healthsciencesinstitute.html