



BOARD OF TRUSTEES OPEN MEETING MINUTES
Montgomery College, Rockville, Maryland
June 23, 2014

1. CALL TO ORDER

The Board of Trustees of Montgomery College met in open session on June 23, 2014, in the Trustee Board Room, Mannakee Building, Rockville, Maryland. The open session meeting was called to order by the chair at 8:00 p.m.

2. ROLL CALL

Trustees Present:

Mr. Reginald M. Felton, Chair
Ms. Marsha Suggs Smith, First Vice Chair
Mr. Michael J. Knapp, Second Vice Chair
Ms. Gloria Aparicio Blackwell, Trustee
Dr. Kenneth H. Hoffman, Trustee
Mr. Alexander G. Stone, Student Trustee
Mr. Benjamin Wu, Trustee

Present Ex-Officio:

Dr. DeRionne P. Pollard, President and Secretary-Treasurer

Absent:

Dr. Leslie S. Levine, Trustee
Mr. Michael Priddy, Trustee

Resource Staff
Present:

Dr. Stephen D. Cain, Chief of Staff/Chief Strategy Officer
Ms. Arlean Graham, Board Relations Coordinator
Ms. Nancy Nuell, Director of Grants and Sponsored Programs
Dr. Sanjay Rai, Interim Senior Vice President for Academic Affairs
Mr. Rocky Sorrell, General Counsel
Dr. Beverly Walker-Griffea, Senior Vice President for Student Services
Dr. Janet Wormack, Senior Vice President for Administrative and Fiscal Services

3. APPROVAL OF THE AGENDA

Trustee Smith moved to approve the agenda; Trustee Knapp seconded, and the agenda was unanimously approved by the Board.

4. COMMENTS PERIOD

Professor Dana Baker provided comments on behalf of Trustee Alexander "Sasha" Stone's service with the student ambassadors on the Rockville Campus, and presented a musical tribute prepared by the student ambassadors.

5. APPROVAL OF MINUTES

A. May 19, 2014 Closed Session

B. May 19, 2014 Open Session

Trustee Smith moved to approve the minutes for May, closed and open sessions; Trustee Hoffman seconded. The minutes were unanimously approved by the Board.

6. REPORTS

A. President's Report

Dr. Pollard acknowledged Ms. Nancy Nuell, director of grants and sponsored programs, who was representing Senior Vice President for Advancement and Community Engagement Dave Sears. Dr. Pollard's written report focused on the College's participatory governance system. She commented on the evolution of the new system and its achievements over the last two years. The different councils will continue to evaluate themselves each year and look for ways to improve the system.

Trustees noted how critical the new governance system was for the academic units of the College and how it has led to and supports the One College concept.

B. Chair's Report

Trustee Felton presented his report and thanked Trustee Wu for attending the opening celebration for the renovated Science East Building at Rockville, congratulated Trustee Priddy and Dr. Brad Stewart on their graduation from Leadership Montgomery, thanked the Trustees for a productive retreat on June 13, and reported that the Board completed its annual evaluation of the president.

7. CONSENT CALENDAR

BR# 14-06-039 Personnel Actions Confirmation

On motion to approve the consent calendar by Trustee Hoffman, and a second by Trustee Stone, the Board approved the consent calendar by unanimous vote.

8. RECOGNITIONS

A. BR# 14-06-040 Tribute to Ms. Catharine Bell Wetteroth

B. Recognitions of Retirements

BR# 14-06-041 Retirement of Ms. Maria Bedenbaugh

BR# 14-06-042 Retirement of Mr. Michael Best

BR# 14-06-043 Retirement of Ms. Paula Bostic

BR# 14-06-044 Retirement of Mr. David Byron

BR# 14-06-045 Retirement of Ms. Jeanette Carroll

BR# 14-06-046 Retirement of Professor Barbara Chase

BR# 14-06-047 Retirement of Ms. Quynh Chau

BR# 14-06-048 Retirement of Mr. Lionel Chery

BR# 14-06-049 Retirement of Ms. Janet Clark

BR# 14-06-050 Retirement of Ms. Jeanmary Colvin

BR# 14-06-051 Retirement of Ms. Jean Cox

BR# 14-06-052 Retirement of Ms. Martha Daniels
BR# 14-06-053 Retirement of Mr. David Disney
BR# 14-06-054 Retirement of Professor John Foster
BR# 14-06-055 Retirement of Professor Leroy Froom
BR# 14-06-056 Retirement of Mr. Jeffrey Gobble
BR# 14-06-057 Retirement of Ms. Brenda Grisham
BR# 14-06-058 Retirement of Ms. Mobashera Haider
BR# 14-06-059 Retirement of Ms. Diane Hainer
BR# 14-06-060 Retirement of Ms. Debra Hayre
BR# 14-06-061 Retirement of Ms. Donna Hoffacker
BR# 14-06-062 Retirement of Mr. Carl David Holcomb
BR# 14-06-063 Retirement of Ms. Joyce Hurwitz
BR# 14-06-064 Retirement of Ms. Anna Kemp
BR# 14-06-065 Retirement of Professor Elizabeth Kifonidis
BR# 14-06-066 Retirement of Mr. Lap Le
BR# 14-06-067 Retirement of Mr. Richard Lehman
BR# 14-06-068 Retirement of Ms. Beverly Lehrer
BR# 14-06-069 Retirement of Professor Martin Levy
BR# 14-06-070 Retirement of Mr. Eugene Martin
BR# 14-06-071 Retirement of Ms. Sheila Martin
BR# 14-06-072 Retirement of Ms. Nan McCoy
BR# 14-06-073 Retirement of Ms. Judith Mitchell
BR# 14-06-074 Retirement of Ms. Sheila Navarro
BR# 14-06-075 Retirement of Professor Sharyn Neuwirth
BR# 14-06-076 Retirement of Mr. Tien Nguyen
BR# 14-06-077 Retirement of Ms. Valerie Parent
BR# 14-06-078 Retirement of Ms. Michelle Paul
BR# 14-06-079 Retirement of Ms. Martha Price
BR# 14-06-080 Retirement of Ms. Mary Pryor
BR# 14-06-081 Retirement of Ms. Cynthia Ray
BR# 14-06-082 Retirement of Ms. Ellen Reid
BR# 14-06-083 Retirement of Ms. Alicia Rico
BR# 14-06-084 Retirement of Mr. Vicente Rico
BR# 14-06-085 Retirement of Professor Nancy Shaw
BR# 14-06-086 Retirement of Mr. William Shaw
BR# 14-06-087 Retirement of Mr. Carrington Smith
BR# 14-06-088 Retirement of Mr. Autry Snowden
BR# 14-06-089 Retirement of Ms. Alice Summers
BR# 14-06-090 Retirement of Ms. Sharon Tabb
BR# 14-06-091 Retirement of Professor Hossein Torkan
BR# 14-06-092 Retirement of Professor Barbara Van Meter
BR# 14-06-093 Retirement of Ms. Gloria Walker
BR# 14-06-094 Retirement of Ms. Kathryn Williams
BR# 14-06-095 Retirement of Professor James Wright

C. Awards of Bronze Medallions

BR# 14-06-096 Retirement and Award of Bronze Medallion to Dr. Carol Allen
BR# 14-06-097 Retirement and Award of Bronze Medallion to Ms. Brenda Braham
BR# 14-06-098 Retirement and Award of Bronze Medallion to Dr. Lisa Carvallo
BR# 14-06-099 Retirement and Award of Bronze Medallion to Professor Carolyn Chism

BR# 14-06-100 Retirement and Award of Bronze Medallion to Ms. Cynthia Cromwell
BR# 14-06-101 Retirement and Award of Bronze Medallion to Mr. Ross Cromwell
BR# 14-06-102 Retirement and Award of Bronze Medallion to Professor John Curling
BR# 14-06-103 Retirement and Award of Bronze Medallion to Professor Roxanne Davidson

BR# 14-06-104 Retirement and Award of Bronze Medallion to Dr. Alan Heyn
BR# 14-06-105 Retirement and Award of Bronze Medallion to Dr. Francine Jamin
BR# 14-06-106 Retirement and Award of Bronze Medallion to Professor Susan King
BR# 14-06-107 Retirement and Award of Bronze Medallion to Professor Sharon Mandel
BR# 14-06-108 Retirement and Award of Bronze Medallion to Dr. Percy North
BR# 14-06-109 Retirement and Award of Bronze Medallion to Professor William Olexik
BR# 14-06-110 Retirement and Award of Bronze Medallion to Mr. Steve Poteat
BR# 14-06-111 Retirement and Award of Bronze Medallion to Ms. Barbara Price
BR# 14-06-112 Retirement and Award of Bronze Medallion to Dr. Norman Schorr
BR# 14-06-113 Retirement and Award of Bronze Medallion to Dr. William Soderberg
BR# 14-06-114 Retirement and Award of Bronze Medallion to Ms. Yvonne Stephens
BR# 14-06-115 Award of Bronze Medallion to Trustee Alexander G. Stone

D. Awards of Silver Medallions

BR# 14-06-116 Retirement and Award of Silver Medallion to Ms. Elizabeth Brandenburg
BR# 14-06-117 Retirement and Award of Silver Medallion to Dr. Kathleen Carey-Fletcher
BR# 14-06-118 Retirement and Award of Silver Medallion to Professor Rose Sachs
BR# 14-06-119 Retirement and Award of Silver Medallion to Professor James Walters

On motion to approve the above resolutions by Trustee Knapp, and a second by Trustee Hoffman, the Board approved the above resolutions by unanimous vote.

Dr. Pollard presented Ms. Catharine Bell Wetteroth's tribute to her parents, Ms. Alex Bell and Mr. Ron Wetteroth. They thanked Dr. Pollard for the tribute.

Ms. Carolyn Terry, interim associate senior vice president for academic affairs, provided comments on the life and service of Ms. Catharine Bell Wetteroth.

Dr. Pollard presented the framed resolution and Bronze Medallion to Trustee Alexander "Sasha" Stone and thanked him for his service to the Board and noted how much she and the Board would miss him.

Trustee Stone thanked everyone and commented on his incredible experience as a trustee, and noted that he looks forward to working with the Alumni Association next year. He thanked his mother for her support during his tenure at Montgomery College and for the life she has given him.

Trustees thanked Trustee Stone for his outstanding service, his wonderful attitude, his commitment and dedication, and for engaging in so many opportunities that were presented to him as a trustee.

9. AWARDS OF CONTRACTS (COMPETITIVE)

BR# 14-06-120 Science West Renovation, Rockville Campus
BR# 14-06-121 Architectural and Engineering Design Services for the New Student Services Center, Rockville Campus

On motion to approve the above resolutions by Trustee Knapp, and a second by Trustee Smith, the Board approved the above resolutions by unanimous vote.

**10. AWARD OF CONTRACT (PROCUREMENT THROUGH OTHER AGENCY)
Managed Wide Area Network (WAN) Services through GSA Schedule 70,
Contract Number GS-35F-0426R**

Dr. Pollard explained the award of contract, which was a procurement through another agency, and noted that it was an information item only. She commented on the vendor and its experience with large organizations, including colleges and universities.

**11. CONTRACT MODIFICATIONS
BR# 14-06-122 Professional Development Training and Consulting Services
BR# 14-06-123 Student Services Tracking Software Solution**

On motion to approve the above resolutions by Trustee Smith, and a second by Trustee Blackwell, the Board approved the above resolutions by unanimous vote.

**12. BUDGET MATTERS
BR# 14-06-124 Final Adoption of the FY15 Capital Budget
BR# 14-06-125 FY15 Capital Budget – Petitions for State Funding
BR# 14-06-126 Final Adoption of the FY15 Current Fund and Special Funds Budgets
BR# 14-06-127 Re-funding of the Bonds for The Morris and Gwendolyn Cafritz
Foundation Arts Center**

On motion to approve the above resolutions by Trustee Stone, and a second by Trustee Knapp, the Board approved the above resolutions.

Dr. Pollard thanked the county and state for their support of the College in the coming year's budget. She noted that she was very pleased and proud of the efforts of the Board and the entire College community in advocating for the operating and capital budgets.

Dr. Pollard commented on the bonds resolution and noted that the College enjoys high bond ratings from the rating agencies of Fitch and Moody's.

**13. COMPENSATION
BR# 14-06-128 Non-Bargaining Associate and Support Staff and Administrators General
Wage Adjustment for FY15
BR# 14-06-128 Non-Bargaining Associate and Support Staff Salary Increment Adjustment
for FY15
BR# 14-06-128 Salary Schedule for Administrators, Non-Bargaining Associate and
Support Staff for FY15
BR# 14-06-128 Associate Staff and Support Staff Recognition Bonus for FY15
BR# 14-06-128 Special Recognition and Outstanding Service Awards for FY15
BR# 14-06-128 Degree Attainment – Salary Enhancement for Associate and Support
Staff and Administrators for FY15**

On motion to approve the above resolutions by Trustee Smith, and a second by Trustee Blackwell, the Board approved the above resolutions by unanimous vote.

Dr. Pollard thanked the County Council for its support once again for salary enhancements for employees, and noted that compensation was aligned with the budget that the Board approved in December 2013.

14. ACADEMIC AND REGULATORY MATTER **BR# 14-06-129 Approval of the FY14 Board Perspectives**

On motion to approve the above resolution by Trustee Stone, and a second by Trustee Smith, the Board approved the above resolution by unanimous vote.

Trustee Felton noted that the annual *Board Perspectives* provides an opportunity for the Board to reflect on its leadership for the past year and to look ahead to the future and the needs of the College. Each edition of the *Board Perspectives* is posted on the Board's website. He thanked Trustees Levine and Priddy for developing and writing the document for the Board's review.

Dr. Pollard thanked the Board for writing its perspectives for the year, and noted that it is a very helpful document for her and the College community.

Trustee Blackwell commented on the great points addressed in the *Board Perspectives*, and the support for underserved communities.

Trustee Hoffman commented on Montgomery County Public Schools and the achievement gap, and noted that the College would have a major focus on this topic next year.

Trustee Felton thanked the Trustees for their comments.

15. BOARD MATTER

On motion to approve the above action by Trustee Wu, and a second by Trustee Hoffman, the Board approved the slate of officers presented by the Nominating Committee by unanimous vote.

Trustee Blackwell, chair of the Nominating Committee, presented the nominations for Board officers for FY15. The slate of officers presented were Trustee Reginald Felton, chair, Trustee Marsha Suggs Smith, first vice chair, and Trustee Michael Knapp, second vice chair.

There were no nominations from the floor.

16. NEW BUSINESS

There was no new business to bring before the Board.

17. TRUSTEE ANNOUNCEMENTS

Trustee Smith commented on the meeting with the Life Sciences Park Foundation Board that was held earlier in the evening, Trustee Wu announced that his young sons are now MC students in summer Youth Programs. Trustee Knapp noted that the County recognizes the role Montgomery College plays in the County and it is directly attributable to the leadership of the College.

Trustee Felton thanked his fellow trustees for an excellent year, saluted Dr. Pollard, her leadership team, and the entire College community for its collective efforts. Trustee Felton requested that the Trustees complete the board self-evaluation, which will be considered at the fall retreat.

18. ADJOURNMENT

In compliance with the Annotated Code of Maryland, Title 10-508, subject to Chapter 655 of the Laws of 1991, the chair announced that the Board voted unanimously to convene a closed session on June 23, 2014, in room 318, Mannakee Building, Rockville, Maryland, at 7:05 p.m. to discuss a personnel matter (subsection 1) and two legal matters (subsection 7).

On motion by Trustee Blackwell to adjourn, and a second by Trustee Smith, the Board voted unanimously to adjourn at 8:49 p.m.

Reginald M. Felton
Chair, Board of Trustees

DeRionne P. Pollard, PhD
President and Secretary-Treasurer, Board of
Trustees

Recorder: Arlean Graham